

No. 38-2/2001-G.I(Pt.I)
Government of India
Ministry of Communications and I.T.
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road, New Delhi-1

Dated : 04.02.2010

To


Sub : Inviting of sealed tenders/quotations for the sale of old newspapers /magazines/ torn records and sweepings etc. of Department of Telecommunications (HQ), Sanchar Bhawan.

Sealed quotations are invited for the sale of old newspapers/magazines/waste papers/torn records and misc. sweepings etc. of Department of Telecommunications(HQ), Sanchar Bhawan, New Delhi, on the following terms and conditions. The approved rates will remain operative during the whole period of contract.

1. The quotation should be addressed to Under Secretary(T), Department of Telecom, Room No. 511, Sanchar Bhawan, 20, Ashoka Road, New Delhi-110001, and clearly marked "QUOTATIONS FOR THE SALE OF OLD NEWSPAPERS/MAGAZINES/WASTE PAPERS/TORN RECORDS AND SWEEPINGS ETC." and should reach him before 3:00 PM on 03.03.2010. The quotations will be opened on the same day at 3:30 PM in Room No. 511, Sanchar Bhawan, in the presence of tenderers as may be present.
2. The rates of (i) old newspapers (ii) old magazines (iii) waste papers/torn records (iv) misc. kabad/sweepings should be quoted separately per quintal.
3. **Earnest Money** : The quotations must be accompanied by a crossed demand draft amounting to Rs. 5,000/- (Rs. Five Thousand Only) of any nationalized bank drawn in favour of PAO, Department of Telecommunications(HQ), Sanchar Bhawan, 20, Ashoka Road, New Delhi-110001, without which no quotation will be considered. No other mode of payment will be accepted. The earnest money will be forfeited if the tenderer refuses to accept the offer. The earnest money deposited by the tenderers will be refunded after finalization of the contract. No interest will be payable on the earnest money deposit. Deposit of earnest money irrespective of whether the tenderers have any dues outstanding against the Department vis-à-vis their previous contract is an essential pre-requisite and offers will be considered invalid without earnest money.

4. **Security Deposit :** The successful tenderers will have to deposit Rs. 10,000/- (Rs. Ten Thousand Only) as security deposit with the Cashier, Department of Telecom(HQ), Sanchar Bhawan, 20, Ashoka Road, New Delhi-110001, within three working days from the date of award of contract failing which the tender will be treated as cancelled. The Ministry will have the right to forfeit the security deposit in the event of tenderer's failure to fulfill any of the terms and conditions mentioned in the tender or for breach on the part of the contractor of any of the terms of the contract contained in this letter.
5. All the papers without sorting will have to be removed by the contractor as and when the old newspapers/magazines/waste papers etc. are accumulated by managing his own bags and labourers at his own cost. Arrangements for transport, out of Sanchar Bhawan, will be made by the contractor at his own cost.
6. The weight will be made at the weighing machine kept in the office/dharma kanta in the presence of Under Secretary(T) or any officer authorized by him. The bags used by the contractor will also be weighed along with the papers. The actual weight of the bags will be deducted from the total weight of the papers. This office will not be responsible for any loss, destruction, damage or deterioration of the waste papers, newspapers, magazines and other scrap due to any cause whatsoever.
7. The cost of newspapers/magazines/waste papers and sweepings etc. at the rates quoted by you per quintal/kg. shall be deposited immediately after the weightment. You shall not be competent to authorize anybody else to collect the store of the above items without the prior approval of the competent authority.
8. The submission of tender shall be taken as the implied acceptance of all terms and conditions stipulated herein unless expressly stated to the contrary by the tenderer.
9. No request for reduction in rates quoted/accepted will be entertained for any reason during the currency of the contract. The rates of the contract shall be firm.
10. Tenderer will not be allowed to withdraw his offer upto 60 days from the date of opening of tenders. In case any of the tenderers withdraws the tender before stipulated period, the earnest money in full shall be forfeited.
11. Canvassing in any case or form is strictly prohibited and tender of tenderer who resorts to canvassing will be summarily rejected.
12. Erasures and over writing in the rates quoted will render the tender void and save as above all alterations in the rates should be signed in full in ink or otherwise the quotations will not be considered.
13. The competent authority in this Department reserves the right to reject any or all the tenders without assigning any reasons thereof. The undersigned also reserves the right to issue any other condition in the public interest. The competent authority does not bind himself to accept the higher tender.

14. Any dispute arising out of the contract shall be referred to the sole Arbitrator to be appointed by the competent authority in this Department and the decision of the Arbitrator shall be final and binding on both parties.
15. The competent authority in this Department reserves the right to extend the duration of the contract beyond the expiry of the contract period at the same terms and conditions from time to time in special circumstances.


(S.E. RIZWI)
Under Secretary (T)
Tel. No. 2303 6300