

File No. \_\_\_\_\_

(To be filled in by IT Cell)

**Department of Telecommunications**

**Information Technology Cell**

Room No. 1416, Sanchar Bhawan, New Delhi – 110001

**RECEIPT OF COMPUTER AND OTHER NON CONSUMABLE ITEMS**

Name:----- Designation of the officer: -----

PHONENO. \_\_\_\_\_ ROOM NO. \_\_\_\_\_

1. CPU: -----S.NO.-----

2. MONITOR/TFT \_\_\_\_\_S.NO.\_\_\_\_\_

3. KEYBOARD: \_\_\_\_\_

4. MOUSE: \_\_\_\_\_

5. PRINTER:-----S.NO.-----

6. UPS:-----

7. LAPTOP:-----S.NO.-----

8. COLOUR PRINTER:-----S.NO.:-----

Date: \_\_\_\_\_

Signature of the Officer with Official Stamp