

Application Form for Updating Profile in e-office

Application E-office, DoT.

IT-Cell (www.dot.eoffice.gov.in)

<u>Details update in e-office account</u>				
1.	Name of Employee		2.	Room No.
3.	Employee Code			
4.	PAN No.			
5.	Date of Birth			
6.	Designation	7.	Cadre	
8.	Section Name	O/o AD(IT-II)		
9.	Date of Appointment of current Designation/Post			
10.	Name/Emp. Code of Reporting officer			
11.	Name/Emp. Code of Link Officer			
12.	Pay Band			
13.	Grade Pay			
14.	Pay in Band			
15.	Basic Pay			
16.	Name of Role Admin(Service book keeping authority)			
17.	Name of Role Admin Assistant (Service book dealing assistant)			
18.	Name/Emp. code of Tour Approving Authority			
19.	Biometric ID No.	20.	Aadhar No.	
21.	NIC Email ID			
22.	Mobile No.			
23.	Office No.			
24.	Permanent Address			
25.	Remarks (if any)			

Dated.....

Signature of the Applicant

Signature/Stamp of Reporting officer

Note: Filled up copy of the application may be scanned and sent on eofficeadmin-dot@nic.in , physical copy will not be accepted.