(List of CPIOs & FAAs as on 30-06-2018(Department of Telecommunications)

S.NO	WING	(FORMER) NAME & DESIGNATION OF CPIO (SH/MS)	(PRESENT) NAME & DESIGNATION OF CPIO (SH/MS)	NAME & DESIGNATION OF FAA (SH/MS)	SUBJECT
1.	ACCOUNTS -1	GP CAPT VIVEK TRIVEDI, DIR(ACCTS-I) ROOM NO. 709 TELE NO. 23036511 MOBILE NO. 9013136322 E-mail dir-acs1-dot@nic.in & vivek.trived@nic.com	GP CAPT VIVEK TRIVEDI, DIR(ACCTS-I) ROOM NO. 709 TELE NO. 23036511 MOBILE NO. 9013136322 E-mail dir-acs1-dot@nic.in & vivek.trived@nic.com	DIAKALA LYNDA YADEN, DDG(ACCTS.) ROOM NO. 1305, TELE NO. 23717111 & 23036120	• Framing of new accounting rules/interpretation and clarification to field units. • Creation/abolition of Circle Accounts Codes in consultation with Ministry of Finance. • Review of accounts, detection for misclassification and its rectification in concerned DOT accounting circles, (CCA Offices and other offices). • Liaison with the Controller General of Accounts Office and DG Audit P&T Office on accounting issue. • Creation of computer code of Head of Account and maintenance of computer code directory. • Compilation, preparation and submission of accounts of DoT and its related work like appropriation Accounts, Finance Accounts. • Cases relating to payment of interest of GPF account beyond one year referred by field units. • Settlement of accounts between DoT, MTNL, and TCL (VSNL) • Accounting adjustment relating to transfer of assets and liabilities MTNLBSNL & TCL (VSNL) • NPS work pertaining to DoT (only coordinating work between CCAs and NSDL, CRA appointed by PFRDA).

2.	ACCOUNTS -II	G BASKARAN, DIR(ACCTS-II) ROOM NO. 702 TELE NO. 20306185 MOBILE NO. 9868215344 E.mail : dirac2-dot@nic.in & g.baskaral@nic.in	G BASKARAN, DIR(ACCTS-II) ROOM NO. 702 TELE NO. 20306185 MOBILE NO. 9868215344 E.mail : dirac2-dot@nic.in & g.baskaral@nic.in	DIAKALA LYNDA YADEN, DDG(ACCTS.) ROOM NO. 1305, TELE NO. 23717111& 23036120	• Matters relating to Pay and Accounts office (HQ) • Matters relating to Authorising Pensioners Benefits to DOT HQ & BSNL CO. • Matters relating to GPF matters for DOT HQ & BSNL Corp. Office. • Pay related matters for DOT HQ officers. • Cash/Budget monitoring for DOT HQ (including MOC/WPC/USO of HQ) • Maintenance of DB, Broad Sheets of Loans and Advances, debt Deposits, Remittances and Suspense Heads. • Maintenance of loan and equity accounts of PSUs under DOT. • Sections under control – Pay Bill, PAO HQ, PFP & Cash.

3.	ADMN – I	O S ASHOK, DS(ADMN-I) ROOM NO. 307, TELE NO. 23036053 MOBILE NO. 9810393436 E.mail : ashok.os@nic.in	O S ASHOK, DS(ADMN-I) ROOM NO. 307, TELE NO. 23036053 MOBILE NO. 9810393436 E.mail : ashok.os@nic.in	AMIT YADAV JOINT SECRETARY(ADMN) ROOM NO. 316, TELE NO. 23372399 FAX NO. 23372398 E.mail : jsa-dot@nic.in	• All service matters of Members TC, Administrator (USOF), Officers of Central Staffing Scheme, CSS officers ((Assistant, UDCs & LDCs ,SOs & above), officers of Indian Economic Services (JAG/SAG & HAG level) posted in Department of Telecommunications. • All service matters relating to Group “D”(now Gr. “C”) officials/canteen staff(all cadres)/staff car drivers(all grades) posted in DoT HQ, Sanchar Bhawan. • Disciplinary & appeal cases in respect of the following non-gazetted cadres of DOT : (i) CSS/CSSS/CSCS officers in the cadre of Telecom. (ii) Holding GCS post controlled by DOT (iii) JE(W)/JWO(Technical Assistant Grade I & II)cadres of WMO

					(iv) Maintenance of ACR/APAR of all Gazetted & Non Gazetted officers • Compassionate appointment cases • Sections under control - Admn.-I Section, US Admn.III Section • Establishment matters in respect of IAS officers(Secretary/Addl. Secretary/Joint Secretary), officers appointed under Central Staffing Scheme, Officers appointed against IES cadre CSCS Cadre, MTS, Officers/Non-officials appointed in the Minister Office. • e- Samiksha, PRAGATI, CPGRAM, e-Office, SPARROW and AEBAS. • Training work.
4.	ADMN – II	BENOY CHAUDHARY, DS(ADMN-II) ROOM NO. 308 TELE NO. 23036554 MOBILE NO. 9868164043 E.mail : benoy.c@nic.in	VACANT, DS(ADMN-II) Link Officer-DS(Admn-I) O S ASHOK, DS(ADMN-I) ROOM NO. 307, TELE NO. 23036053 MOBILE NO. 9810393436 E.mail : ashok.os@nic.in	AMIT YADAV JOINT SECRETARY(ADMN) ROOM NO. 316, TELE NO. 23372399 FAX NO. 23372398 E.mail : jsa-dot@nic.in	• All service matters –CSSS Staff OL Services, Indian Statistics Service, General Central Service and other misc. posts, periodical statements regarding court cases, JCM matters, Screening Committee, matters pertaining to absorption in BSNL (CSSS). • All service matters of Group 'A' & 'B' personnel in WPC/WMO wing. • Loan & advances to DoT personnel. • Section under control : Admn.II & Admn IV Section, Under Secretary(Admn.II) • Cadres of IRRS and CSSS Statistical service care-taker, Mali etc.

5.	AS-I	R K SONI, DIR(AS-I) ROOM NO. 1203 TELE NO. 23036284 MOBILE NO. 9868133772 E.mail : diras1.hq-dot@nic.in	R K SONI, DIR(AS-I) ROOM NO. 1203 TELE NO. 23036284 MOBILE NO. 9868133772 E.mail : diras1.hq-dot@nic.in	** S B SINGH DDG(AS) ROOM NO. 1008, TELE NO. 23717050 & 23036918 E.mail : ddgas1-dot@nic.in & sb.singh66@gov.in	• Access Service Licensing Policy issues :- (i) Licence fee Spectrum charges Spectrum allocation (ii) Definition of AGR, (iii) Uniform Licence Fee (iv) Merger/de-merger of licence/licensee company (v) Lock-in-period for sale of equity (vi) Substantial equity (vii) Tripartite Agreement (viii) 3G/BWA/EVDO (ix) 4G (x) Licensing Area Boundaries (xiii) Dual Technologies Recommendations of TRAI on Access Service Licensing /spectrum issues and pricing Issue & compilation of amendment /clarification of Access Service Licences .Grant of new / renewal of Access Service Licences.
6.	AS II	PRADEEP KUMAR, DIR(AS-II) ROOM NO. 1202, TELE NO. 23036869 E.mail : diras2-dot@nic.in	VIVEK SRIVASTAVA, DIR(AS-II) ROOM NO. 1202, TELE NO. 23036869 E.mail : diras2-dot@nic.in	** S B SINGH DDG(AS) ROOM NO. 1008, TELE NO. 23717050 & 23036918 E.mail : ddgas1-dot@nic.in & sb.singh66@gov.in	• Policy matters relating to: (i) Mobile Number Portability (MNP) (ii) Mobile Virtual Network Operators (MVNO). (iii) Coordination for NTP and RFD (iv) Formulation of Access Service Licensing Policy on security related issues such as : (i) Subscribers verification (ii) Telecommunication facilities in border area (iii) Pre-paid mobile connection / roaming facility / special security issues in J&K,N.E. & Assam (iv) LOC/POK cross boarder interference (v) Rule 419 of I.T. Rule /Lawful interception matters (vi) All licensing matters relating to IMEI/ESN/EIR (vii) Other security related policy issue of Access Service Licence

					(viii) Infrastructure sharing • Coordination with security agencies and security /security-TERM division of the DOT on security related issues mentioned above. • Policy matters under UAS Licence related to : (i) Value Added Services (ii) NGN (iii) GPRS (iv) VoIP (v) IPTV (vi) Mobile TV (vii) Strategic plan for DOT in licensing matters (viii) Rural wireline (ix) ICNIRP(radiation) Policy Guidelines (x) Penalty on violation (xi) NIDQS (xii) Mobile Banking/M-Commerce • Issue & compilation of amendment /clarification of Licenses as per recommendation of TRAI.
7.	AS – III	DHANANJAY KUMAR RANJAN, DIR(AS-III) ROOM NO. 907 TELE NO.2303 6387 MOBILE NO. 9013132425 E.mail : diras3-dot@nic.in	DHANANJAY KUMAR RANJAN, DIR(AS-III) ROOM NO. 907 TELE NO.2303 6387 MOBILE NO. 9013132425 E.mail : diras3-dot@nic.in	** S B SINGH DDG(AS) ROOM NO. 1008, TELE NO. 23717050 & 23036918 E.mail : ddgas1-dot@nic.in & sb.singh66@gov.in	• Policy & Administration of National Numbering Plan • Operational matters related to security clearance of procurement of telecom. Equipment/software by Licensees companies including Maintenance of database of all proposals cleared equipment & equipment not granted clearance and Committee under Member(T) to look into security concerns related to procurement of Telecom equipment from foreign vendors. • Transfer of technology for manufacturing telecom equipment in India, Foreign Manufacturers participation in Indian Telecom. Sector. • LIM/LIS and Value Added Services(VAS) testing coordination with LEAs. • Processing Licensees requests for permission for commercial launch of services. • Coordination with Security Agencies a. Remote Access Permission

					b. Roaming arrangements c. Barring of services • Operationalisation and Implementation issues (Tripartite Agreement etc.) of M/s Reliance, Tata, Sistema, Unitech, Aircel, Shyam, HFCL, Videocon, Unitech., Aircel/Dishnet UAS Licensee Companies.
8.	AS - IV	ALOK SHUKLA, DIR (AS-IV) ROOM NO. 1103, TELE NO.23036051 MOBILE NO. 9868136005 E.mail : diras4-dot@nic.in	** PIYUSH CHAND GUPTA, DIR (AS-IV) ROOM NO. 721, TELE NO.23036051 MOBILE NO. 9868268688 E.mail : diras4-dot@nic.in	** S B SINGH DDG(AS) ROOM NO. 1008, TELE NO. 23717050 & 23036918 E.mail : ddgas1-dot@nic.in & sb.singh66@gov.in	• Operational matters related to Roll out obligations and imposition of Liquidated Damage under UAS Licence Levy of penalty for violation of terms and conditions of licences such as BTS in Border area, SLD, Push to Talk, two-in-one, Dual IMSI etc. • Matters relating to : (i) Right of way (ii) LBS (iii) National/International Roaming violation (iv) Coordination with TRAI on operational issues (v) such as quality of services IUC/ADC. • Operational and Implementation issues (Tripartite Agreement etc.)of M/s Idea, BSNL, MTNL, Bharti Airtel, Vodfone,Idea/Spice, S.Tel, Etisalat/Allianz, Loop Telecom Licensee Companies.
9.	AS-V	SURESH PURI, DIR(AS-V) ROOM NO. 721,	AHILESH KUMAR TRIVEDI DIR(AS-V)	** S B SINGH DDG(AS)	• Handling of Court Cases on Roll out Obligation/PBG or assigned by Sr. DDG(AS) • Matters relating to Operation/implementation of ownership related issues of

		TELE NO. 23036211 MOBILE NO. 9868133104 E.mail : diras5-dot@nic.in	TELE NO. 23036211 MOBILE NO. 9013821739 E.mail : diras5-dot@nic.in	ROOM NO. 1008, TELE NO. 23717050 & 23036918 E.mail : ddgas1-dot@nic.in & sb.singh66@gov.in	• Access Services Licences such as : (i) Substantial equity (ii) Lock in period of sale of equity (iii) Merger/de-merge of Licence/Licensee Company (iv) Six monthly review of compliance to FDI quideline (v) Net workth & Paid up equity (vi) Change in name, registered address and equity structure of Licensee Company • Periodical statements received from licensees in AS division
10.	B&PEF	S L MEENA, DIR(B&P) ROOM NO. 506 TELE NO. 23036016 MOBILE NO. 9414001122 E.mail : slmeena@yahoo.com	SHASHIKANT MISHRA DIR(B&P) ROOM NO. 506 TELE NO. 23036016 E.mail : kant.shashi@gov.in	RAJEEV KUMAR, DDG(B&PEF) ROOM NO. 704 TELE NO. 23036861 MOBILE NO. 9910276299	(a) Audit Matters • Work relating to Draft Audit Paras • Work relating to scrutiny of C&AG reports (P&T) and Commercial. • Budget & Plan Audit Coordination • ATNs, PAC (b) BudgetProcessing co-ordination and finalization of RE/BE under Revenue and Capital Expenditure from various Units. • Preparation of statement of BE for pre-budget discussion. • Preparation of SBE (Final) alongwith notes for Union Budget and compiling the material for demands for Grants. • Standing Committee. • Preparation of Supplementary Grants and Re-appropriation and surrender of savings in respect of Excess / Savings. • Matters relating to ATN on C&AG's report, PAC report pertaining to Budget Section.

					• Calling of RE/BE under Revenue Receipts from various Units and PSUs and submission of estimates to MoF. • Preparation of Receipt Budget Estimates for inclusion in Union Budget and Giving Budget para on expenditure sanction. • Submission of monthly IEBR Statement in respect of PSUs to CGA. (c) <u>Plan</u> • Processing of Annual Plan proposals of Telecom Sector for its approvals. • Coordination work with Planning Commission with reference to Annual Plan. • Half Yearly Performance Review Report of Annual Plan sent to Planning Commission. • Processing of Five Year Plan - Proposals of Telecom Sector for its approvals. • Processing Mid-Term Appraisal of Five Year Plan. • Constitution of gender budgeting cell in DoT.
11.	B&PEF	RAJEEV SRIVASTAVA, DIR(TPF) ROOM NO. 1101 TELE NO. 23036427 MOBILE NO. 9013132039 E.mail : srivastava.rajeev@gov.in	SHASHIKANT MISHRA DIR(TPF) ROOM NO. 506 TELE NO. 23036016 E.mail : kant.shashi@gov.in	RAJEEV KUMAR, DDG(B&PEF) ROOM NO. 704 TELE NO. 23036861 MOBILE NO. 9910276299 E.mail : rajeev.kumar27@gov.in	<u>PSF</u> • Financial advice relating to Central Public Sector Undertaking (CPSUs) under DoT in matter of annual accounts/reports, expenditure proposals beyond the power of their Board of Directors, raising money through market loans, shares, disinvestments etc., sanction of budgetary assistance in the form of loans/shares capital etc., proposals relating to grant of Govt. guarantee in respect of these PSUs, financial matters relating to disinvested PSUs etc.

					• Proposals relating to amendment/modification to Articles of Association/memorandum of Associations/Bye-laws relating to BSNL, MTNL, TCIL, BBNL, ITI, C-DOT and HPIL. • Vetting of proposal relating to fixation of pay and finalization of terms and condition of Board Level Officers of PSUs and Directors of C-DOT • Proposals relating to deputation/delegation abroad of officers of Board level of PSUs and C-DOT. • Preparation of Internal and External Budgetary Resources (I&EBR) proposals in respect of PSUs under DoT and related matters.

12.	B&PEF	** CHARAN SINGH, DIR(TR-T) - ROOM NO. 1424-A - TELE NO. 23036581 - MOBILE NO. 9868134082 - E.mail : singh.charan@nic.in -	SHASHIKANT - MISHRA - DIR(TR-T) - ROOM NO. 506 - TELE NO. 23036016 - E.mail : - kant.shashi@gov.in	RAJEEV KUMAR, - DDG(B&PEF) - ROOM NO. 704 - TELE NO. 23036861 - MOBILE NO. 9910276299 - E.mail : rajeev.kumar27@gov.in -	TELEPHONE REVENUE • Complaints addressed to Chairman(TC)/Sanchar mantra/MOS© related to Telecom Revenue • TR excess bill complaints addressed to Cabinet Secretariat/Prime Minister's Office/President's Office • Direct disposal of excess billing complaints addressed to MOC etc. • TR matters relating to Parliamentary Committee. • Complaints of general nature about Telecom Revenue • Parliament Question relating to TR • Court Cases • Pursuance of outstanding dues against MPs/Ex-MPs. TARIFF SECTION • Interaction with TRAI with respect to Telecom Tariff • Tariff related issues with ITU, APT, SAARC and other international organization(s). • Standing Committee, Estimates Committee and Consultative Committee – cases relating to Telecom Tariff • DAPs and ATNs pertaining to Telecom Tariff • Parliament Questions relating to Telecom Tariff • Disposal of MP's, VIP cases pertaining to Tariff • Examination of different suggestions received from different organization/individuals under "Suggestion Scheme" TR-AUDIT • Preparation of ATNs in respect of Audit paras and reply to DAPs relating to Telephone Revenue of BSNL, MTNL, TCIL & ITI

13.	ARCHITEC-TURAL	MS. MADHAVI SINGH, DIR(ARCH) ROOM NO. 619, Department of Telecom Mahanagar Doorsanchar Bhawan, J L N Marg, N Delhi TELE NO. 23222728, MOBILE NO. 9990332449 E.mail : madhavimajgaonkar@gmail.com	MS. MADHAVI SINGH, DIR(ARCH) ROOM NO. 619, Department of Telecom Mahanagar Doorsanchar Bhawan, J L N Marg, N Delhi TELE NO. 23222728MOBILE NO. 9990332449 E.mail : madhavimajgaonkar@gmail.com	VINOD KUMAR HIRNA SR. DDG(TEC)/(BW) TEC Building, Room No ---3rd Floor, Janpath (o) 23320252 E.mail: srddg.tec@gov.in	• All staff & Establishment matter pertaining to Gr A officers of Architectural Wing of P&T Building Works Service of DoT

14.	CIVIL	S P MOHAPATRA, DIR(CIVIL) Tele No 23222045 Department of TelecomMahanagar Doorsanchar Bhawan, J L N Marg, N Delhi MOBILE NO. 9868503666 sp.mohapatra@nic.in	** SANJAY KUMAR, DIR(CIVIL) Tele No 23222045 Department of TelecomMahanagar Doorsanchar Bhawan, J L N Marg, N Delhi Tele No. 011-23222045 MOBILE NO. sanjaybws@rediffmail.com	LOVE GUPTA, Sr, DDG(TEC)/(BW) TEC Building,BSNL (Hq) Janpath, Srddgbw-dot@nic.in Tele No 23372329 (Mob.) 9013134348	• All staff & establishment matters pertaining to Group-A&B • Legal cases • Absorption of Group-A officers and any matter pertaining to Civil Wing Cadre of DoT HQ.

15.	COORD	RANJAN KUMAR, DS(COORD) ROOM NO. 507 TELE NO. 23036225 MOBILE NO. 9910493730 E.mail : ranjan.kr@nic.in	Vacant, DS(COORD) Link Officer-DS(P&A) PRANAB BISWAS, DS(P&A) ROOM NO. 305 TELE NO. 23036094 (M) : 9560163933 email : p.biswas43@nic.in	Vacant, DDG(C&A) Link Officer DDG(PM) ROOM NO. 501 TELE NO. 23036881	• Issue of instructions regarding handling of Court Cases. • Advice on Legislation including subordinate legislation, policy matters referred by MoS (C&IT) or MOC &IT. • Meeting of FAG (Legal) • Supervision/monitoring on Litigation matters. • Routine administration or other related matters. • Advice on service matters. • Advice on Contract matters

16.	CS-INFRA	SANDEEP KUMAR SINGHAL, DIR(CS-INFRA) Addl Charge DS(CS-I) ROOM NO. 1204 TELE NO.23036253 MOBILE NO. 9013134800 e.MAIL : dircs1-dot@gov.in	SANDEEP KUMAR SINGHAL, DIR(CS-INFRA) Addl Charge DS(CS-I) ROOM NO. 1204 TELE NO.23036253 MOBILE NO. 9013134800 e.MAIL : dircs1-dot@gov.in	DR. R M CHATURVEDI, DDG(CS) ROOM NO. 401, TELE NO. 23710437 FAX 23372061 E.mail: ddg.dot.gov@gmail.com	• Grant of No Objection Certificate (NOC) for Inmarsat B.C. M.Mini-M & M-4 terminals. • Work related to Registration of Other Service Providers (OSP). • Coordination with NIC & TERM Cell Delhi regarding Online OSP Registration issues. Policy matters related to Registration of OSPs / Telemarketers. • Work related to Unsolicited Commercial Communications (UCC) Telemarketers. Court cases .Parliament Questions/Assurances.VIP Reference cases. RTI cases P & T Audit Paras . Reference net work Document (RFD) reports and allied work • elated to above-mentioned subjects.
					• Vetting of Affidavits to be filed before court/Tribunal (cases within jurisdiction for disposal of four Branch Secretariat's of Ministry of Law & Justice excluded) • Routine references received from Circles/Field Units/Division of TC (Hq)

17.	CS –I	SANDEEP KUMAR SINGHAL, DIR(CS-I) ROOM NO. 1204 TELE NO.23036253 MOBILE NO. 9013134800 e.MAIL : dircs1-dot@gov.in	SANDEEP KUMAR SINGHAL, DIR(CS-I) ROOM NO. 1204 TELE NO.23036253 MOBILE NO. 9013134800 e.MAIL : dircs1-dot@gov.in	DR. R M CHATURVEDI, DDG(CS) ROOM NO. 1201, TELE NO. 23710437FAX 23372061 E.mail: ddg.dot.gov@gmail.com	• Licensing & Policy matters related to Voice Mail/Audiotex/UMS Service. • Licensing & policy matters related to Public Mobile Radio Trunking Service / Captive Mobile Radio Trunk Service (PMRTS & CMRTS) • Licensing & policy matters related to Global Mobile personal communication by Satellite (GMPCS) Service License. • Grant of NOC for International calling Cards and related policy issues. • Court cases Parliament Questions/Assurances. VIP Reference cases. RTI cases, P & T Audit Paras, Reference Framework Document (RFD) reports and allied work related to above mentioned subjects.
18.	CS – II	VACANT Director (CS-II) (Charge being handled by Director (CS – III) dircs3.hq-dot@nic.in	VACANT Director (CS-II) (Charge being handled by Director (CS – III) dircs3.hq-dot@nic.in	DR. R M CHATURVEDI, DDG(CS) ROOM NO. 401, TELE NO. 23710437FAX 23372061 E.mail: ddg.dot.gov@gmail.com	• Issues related to infrastructure police . Right of Way and mobile tower installation • Policy matter related to radiation from mobile towers. Implementation of radiation norms as per WHO / ICNIRP guidelines. • Court cases related to Mobile tower **radiation/installation/RoW issues.** • **Redressed of Complaints related to mobile tower** • **Issues related to radio paging.** • Court cases Parliament Questions/Assurances. VIP Reference cases. RTI cases, P & T Audi Pars. Reference Framework Document (RFD) reports and allied work a related to above mentioned subjects.

19.	CS – III	SHAMBHU PRASAD SINGH DIR (CS-III), ROOM NO. 707 TELE NO. 23036348 MOBILE NO. 9868123444 E.mail : dircs3.hq-dot@nic.in	ANAND KUMAR SINGH DIR (CS-III), ROOM NO. 707 TELE NO. 23722444 MOBILE NO. E.mail : dircs3.hq-dot@nic.in	DR. R M CHATURVEDI, DDG(CS) ROOM NO. 401, TELE NO. 23710437 FAX 23372061 E.mail: ddg.dot.gov@gmail.com	• Licensing & policy matters related to International Long Distance Licences. • Licensing & Policy matters related to National Long Distance Licensees. • Security Monitoring & LI M related issues raised by security agencies w.r.t. NLD and ILD licensees. • Security clearance of International Long Distance Gateways and related issues. • Clearance of foreign personnel / crew from MHA w.r.t. NLD and ILD licensees. • Clearance of submarine Cable Repair Ships from Ministry of Defence. • Registration of Infrastructure Provider Category - I (IP-I) • Processing of TRAI Recommendation and other related issues pertaining to Green Telecom. • Court cases, Parliament Questions/Assurances. VIP Reference cases, RTI cases. P & T Audit Paras, Reference Framework Document (RFD) reports and allied work related to above mentioned subjects.

20.	DS –I	S R MEENA, DIR(DS-I) ROOM NO. 1112 TELE NO. 23036139 MOBILE NO. 9868138421 E.mail : sitaram.meena@nic.in	** SUNEEL NIRANIYAN, DIR(DS-I) ROOM NO. 1112 TELE NO. 23036139 MOBILE NO. 9868138421 E.mail : sitaram.meena@nic.in	** NITIN JAIN, DDG(DS) ROOM NO. 1201 TELE NO. 23036836 (M)9868136766 E.mail: ddgds.dot@nic.in	• Processing of application, Issue of LOI, signing of Licence Agreement, issue of amendments in respect of Commercial CUG VSAT service and handling of other Licensing of other Licensing matters. • Processing of application of LOI, signing of Licence Agreement, issue of amendments in respect of captive CUG VSAT networks and handling of other Licensing matters. • Processing of application, issue of LOI, signing of License Agreement, issue of amendments in respect of INSAT Mobile Satellite Service-reporting (MSS-R) services and handling of other Licensing matters. • Processing of requests, issue of permissions for private captive CUG networks on OFC, microwave or Broadband Wireless Access etc. and handling of other licensing matters. • To hold inter-ministerial Apex Committee Meetings to examine and clear proposals for new satellite network/type of satellite services including for UASL & NLD etc. • To handle satellite communication policy issues and to represent DoT in inter-ministerial Technical Advisory Group (TAG) and TAG SGO meetings headed by DoS for Policy issues related with Satellite Communications. • To prepare agenda papers and brief for Secretary level INSAT Coordination Committee (ICC) meeting, the highest level group in the country regarding Satellite services. • Network Operations Control Centre (NOCC) the sole agency responsible to control, regulate and to do real time monitoring & coordination of all satellite services in India, reports to DoT through DS Cell. • Coordination with Ministry of Home Affairs and NDMA for issues related with Disaster management. • To handle Parliament Questions, Audit Para, Court/Arbitration Cases, Security issues and RTI requests in respect of works handled in DS-I division.

21.	DS – II	SANJEEV KUMAR ARYA, DIR(DS-II) ROOM NO. 1006 TELE NO. 23036860 MOBILE NO. 9868131555 E.mail : dirds2-dot@nic.in	SANJEEV KUMAR ARYA, DIR(DS-II) ROOM NO. 1006 TELE NO. 23036860 MOBILE NO. 9868131555 E.mail : dirds2-dot@nic.in	** NITIN JAIN, DDG(DS) ROOM NO. 1201 TELE NO. 23036836 (M)9868136766 E.mail: ddgds.dot@nic.in	• Blooking of website . • Violation of ISP • (DIET)
22.	DS – III	P C SHARMA, DIR(DS-III) ROOM NO. 1307 TELE NO. 23036425 MOBILE NO. 9868215447	P C SHARMA, DIR(DS-III) ROOM NO. 1307 TELE NO. 23036425 MOBILE NO. 9868215447	** NITIN JAIN, DDG(DS) ROOM NO. 1201 TELE NO. 23036836 (M)9868136766 E.mail: ddgds.dot@nic.in	• Processing of application, signing of Licence Agreement in respect of Internet service. • Processing of Internet Gateway application using Submarine Cable and Satellite Medium. • Grant of approval of Gateways after clearance from Committees. • Grant of Internet Access Code to ISPs as per National Numbering Plan. • Termination of ISP Licences after start of service and also under Exit Policy (without starting services). • Processing application for name change and reduction of Bank guarantee after start of service and monitoring of licences for start of service for more than 350 ISP licensee. • Compilation of Internet and Broadband subscriber reports. • Policy relating to Internet Services. • Issues relating to any new data service. • Handling of Vigilance cases reported against Internet Service Providers(ISPs). • Holding of meeting of two Inter-ministerial Committees.

					• Inter-Ministerial Coordination in respect of security / monitoring issued of Internet Services. • Clarification / Interaction with TRAI, TEC, BSNL / MTNL & licences on issues relating to Internet service. • Issues relation to any new data service. Blocking of website as per Gazette notification and technical issues pertaining to blocking of websites. • Representing DS Cell in Committee of Ministry of External Affairs for ICT Project and Pan Africa project. • Representing in Technical Advisory Committee of Knowledge Commission. • All matters relating to Internet.

23.	ECO DIVN-ERU/P&M	M S RAVI, DIR(ERU) ROOM NO. 1304 TELE NO. 23036907 MOBILE NO. 9868233434 E.mail : ravnamboothiri@yahoo. com	Shri Arvind Pandey, Director(P&M) ROOM NO. 614 TELE NO. 23218929 2303232 & 23033168 Department of TelecomMahanagar Doorsanchar Bhawan, J L N Marg, N Delhi E.mail pandey.arvind@gov.in	AMIT RAY ECONOMIC ADVISOR Room No. 615, Minto Road, Department of Telecom Mahanagar Doorsanchar Bhawan, J L N Marg, N Delhi Tele No. 23212546 23216608 E.mail: amitr@nic.in	1. Statistical Section Sl.No. Item of Work 1. Preparation of Telecom Commission Memo on different telecom parameter 2. Monthly collection, compilation, tabulation and analysis of statistical data on the following: a) Mobile phones (GSM, WLL & CDMA) b) Fixed phones c) Village public telephones (VPTs) d) Public Call Office e) Rural Telephones, etc. 3. Preparation of monthly report on different Telecom parameters 4. Preparation and publication of Annual Report of DoT 5. Supply of Annual Report, Data etc. a) Supply of Annual Report of DoT to Parliament, P etc. Supply of data to Central Statistical Organisation other Min./Deptt. of GoI. 6. Quarterly News letters & yearly Newsletter 7. Material for PM's Radio programme 'MAN KI BAAT' on monthly basis. 2. ERU Section Sl.No. Item of Work 1. Preparation of Annual Report on infrastructure relating to Telecommunications.

					2. Socio Economic Studies. 3. Pre-Budget Economic Survey 4. Mid-year Review 5. India Reference - material to Ministry of I&B 6. Preparation of Briefs on different aspects of telecom sector for Ministerial Speeches. 7. Supply of Statistics to International organisation like ITU 8. Material on the successful programme of DoT to Press Information Bureau on demand basis. 9. Preparation of Report for the Task force on the development of J&K in respect of telecom sector. 10. Supply of subscriber data for development of telecommunication facilities in North East Region and Tribal Sub Plan(TSP) area

					3. Planning & Monitoring System Item of Work Sl.No. 1. Preparation of replies to Parliament Questions related to teledensity (Rajya Sabha and Lok Sabha) 2. Collection of telephone subscribers data and preparation of various monthly reports on telephone subscribers/teledensity 3. Licence-wise, operator-wise and All India data regarding teledensity and number of telephone connections provided to other DoT Units. 4. Reply of VIP reference related to Teledensity

24.	ELECTRICAL	D.S. P\ARMAR DIR(ELECT) ROOM NO. 618A Dept of Telecom. & IT, Mahanagar Doorsanchar Bhawan, J L N Marg, New Delhi MOBILE NO. 9868131711 E.mail : devinderparmar@hotmail.com	D.S. PARMAR DIR(ELECT) ROOM NO. 618A Dept of Telecom. & IT, Mahanagar Doorsanchar Bhawan, J L N Marg, New Delhi MOBILE NO. 9868131711 E.mail : direlect-dot@nic.in	**MAHABIR PARSHAD, SR.(DDG-TEC) D.P. DE DDG(TEC)/(BW) Srddgbw-dot@nic.in Tele No 23372329 (Mob.) 9013134348	• All staff & establishment matters pertaining to Group-A officers of Electrical Wing of P&T Building Works Service of DoT

25.	ESTT-I	MS VANDANA SETHI, DIR(ESTT) ROOM NO. 1108, TELE NO. 23036500 MOBILE NO. 9013135030 E.mail : prachish.khanna@nic.in	**MS MUKTA GOEL, DIR (ESTT - I) ROOM NO. 1108, TELE NO. 23712009 MOBILE NO. 9868131707 E.mail : direstt.hq-dot@gov.in	S K JAIN, DDG(ESTT) ROOM NO. 1105, TELE NO. 23036166 MOBILE NO. 9868131234 E.mail : ddgestt-dot@nic.in	• Section under control : Establishment and Coordination (E & C), PAT. • Policy matters relating to Pay & allowances, CGEIS, CGHS, Medical facilities and bonus. • Implementation of Pay Commission notifications & settlement of anomalies arising thereby. • Policy matters related to pension payment in DoT/BSNL/MTNL • Handling C & AG para related to Establishment matter. • Establishment related matters e.g. creation/ upgradation/retention of posts of ITS/TTS and .GCS cadres. • Union representations and court cases related to PAT and E & C Sections.
26.	ESTT-II	SANJAY AGRAWAL DIR (ESTT -I I) ROOM NO. 1108, TELE NO. 23036500 MOBILE NO. 9868616180 E.mail : sanjay.agrawal76@nic.in	SANJAY AGRAWAL DIR (ESTT -I I) ROOM NO. 1108, TELE NO. 23036500 MOBILE NO. 9868616180 E.mail : sanjay.agrawal76@nic.in	S K JAIN, DDG(ESTT) ROOM NO. 1105, TELE NO. 23036166 MOBILE NO. 9868131234 E.mail : ddgestt-dot@nic.in	• Policy matters related to retirement benefits including issues arising out of absorption of DoT employees in MTNL, DoT employees in MTNL, and BSNL. • Policy matters related to Pension, DCRG and family pension, voluntary retirement, pension payment in DoT/BSNL/MTNL. • Settlement of Pension, DCRG and family pension, cases of DoT (Hq) pensioners.

27.	FINANCE	MANISH KUMAR GUPTA, DIR(FIN) ROOM NO. 1107, TELE NO. 23372668 MOBILE NO. 9830042442	MANISH KUMAR GUPTA, DIR(FIN) ROOM NO. 1107, TELE NO. 23372668 MOBILE NO. 9830042442	SAURABH K TIWARI, DDG(Finance) ROOM NO. 409, TELE NO. 23036070 23372136 9868139973 E.mail: ddgfeb-dot@nic.in	• Providing Finance advice concerning DoT (Hq) and related work. • Training of IP & TAFS cadre officers in DoT. • Retention of land/Buildings for DoT Units i.e. CCA /RTERM/ WMO etc. • Identification of assets for mutation of title in favour of BSNL MTNL. • Maintenance of Asset Register for DoT & its PSUs. • The issue of land and building assets jointly occupied y two or more Departments/ Ministries e.g. Dot /BSNL /DoP, BSNL/ MTNL.

28.	IC	SUBRAT KUMAR PRUSTY, DIR. (IC), ROOM NO. 1314 TELE NO 23036347 MOBILE NO. 9013138270 E.mail : subratk.prusty@nic.in	BRIJESH MISHRA, DIR. (IC), ROOM NO. 609 TELE NO 23036347 MOBILE NO. 9868132268 E.mail : subratk.prusty@nic.in	RAJESH KUMAR PATHAK DDG(IC) ROOM NO. 1209 TELE NO. 23036423 / 23717542 MOBILE NO. 9868134003 E.mail : rajeshkr.pathak@nic.in	• WTO and matters concerning D/o Commerce • Bilteral & multi lateral agreements (related to D/o Commerce) • Standardization and coordination for TSDSI (Telecom Standards Development Society India) • Coordination for Telecom Centre of Excellence (TCOE) • Exhibitions, Conferences and Seminars

29.	IP	KULDEEP KUMAR SAHARAWAT, DIR(IP) ROOM NO. 1308, TELE NO. 23036252 MOBILE NO. 9013130861 E.mail : dirip.hq-dot@nic.in	KULDEEP KUMAR SAHARAWAT, DIR(IP) ROOM NO. 1308, TELE NO. 23036252 MOBILE NO. 9013130861 E.mail : dirip.hq-dot@nic.in	AMIT YADAV JOINT SECRETARY(ADMN) ROOM NO. 316, TELE NO. 23372399 FAX NO. 23372398 E.mail : jsa-dot@nic.in	<u>Investment Policy Cell</u> • Formulation of Foreign Direct Investment policies and procedures for the Telecom Sector for stimulating investment in telecom sector. • Formulation of policies for development of telecom equipment manufacturing sector. • Processing of applications for foreign investment and foreign technology collaboration in Telecom Sector. • Providing assistance in formulation of Import and Export policies for the Telecom Sector. • Matters relating to Export promotion of telecom equipment and services. • Coordination of all matters relating to Customs & Excise Duties and other Direct and Indirect taxes for telecom sector including preparation of telecom proposals relating to Annual Budget. <u>WTO matters</u> • Schedule of Specific commitments • Standard Reference papers

30.	IR	O P MANHAS, DIR(IR-I) ROOM NO. 508 TELE NO. 23036342 MOBILE NO. 9868131123 E.mail : dirir-dot@nic.in	O P MANHAS, DIR(IR-I) ROOM NO. 508 TELE NO. 23036342 MOBILE NO. 9868131123 E.mail : dirir-dot@nic.in	V. RAGHUNANDAN, DDG(IR) ROOM NO. 403 TELE NO. 23711872 & 23036822 MOBILE NO. 9868130069 E.mail : ddgir-dot@nic.in	• The bilateral cooperation in the field of telecom in the International Relations Division of DOT. • MOU's and Agreements in the field of Telecommunications and/or ICT areas are formalized, prepared, examined and processed in DOT, Coordination with MEA and other departments. • Organising Periodic Telecom operational coordination meetings with the Telecom administrations of Neighbouring Countries relating to telecom operational matters. • Act as nodal office for coordinating the execution of projects under special aid/credit line arrangements from Govt. of India and also under the funding of international agencies. This involves coordination with PSUs under DoT, MEA, Missions abroad, Foreign Embassies and other agencies. • Organizing meetings of the visiting foreign dignitaries with Hon. MOC&IT, MOSC&IT and senior officers of DOT, including preparing briefs, programmes and other arrangements etc. • Organizing visits to foreign countries of Hon. MOC&IT, MOSC&IT and senior officers of DOT, for bilateral cooperation activities, including preparing briefs, programme and other arrangements etc. • Participation in the Inter-ministerial meetings in MEA, Department of Commerce etc. and preparation of briefing material for all such meetings and processing of the cases in DOT.

31.	IR	Y G S C KISHORE BABU, DIR(IR-II) ROOM NO. 509 TELE NO. 23036753 MOBILE NO. 9013130220 E.mail : dirir2-dot@nic.in	PARAG AGGARWAL, DIR(IR-II) ROOM NO. 508 TELE NO. 23036753 MOBILE NO. 9868910077 E.mail : dirir2-dot@nic.in	V. RAGHUNANDAN, DDG(IR) ROOM NO. 403 TELE NO. 23711872 & 23036822 MOBILE NO. 9868130069 E.mail : ddgir-dot@nic.in	• All cases of foreign deputation related to ITU (ITU-R, ITU-T, ITU-D) APT, APSCC and other organization of DOT and its PSUs. Including deputation cases of VVIPs, MOC&IT, MOSC, Secretary DOT and Members of Telecom Commission. • Issue of no objection certificates under FEMA to set up the liaison office of private foreign companies in India. • APT/ITU/Other Internationally added projects. • Organizing and hosting of National and International events related to ITU, APT, World Telecom Day in India. • All matters related to World Tel., UNESCAP, IMSO, ITSO, SAARC etc. Membership/grant-in-aid etc. to the professional/societies like IETE, IEE. • Publication of IT & APT Journals and associated works, APTITU Year book preparation and associated works.
32.	IT	VINAI KUMAR KANAUJIA, DIR(IT-V) ROOM NO. 1005, TELE NO. 23036509 MOBILE NO. 9013131052 E.mail : vk.kanaujia@nic.in	VINAI KUMAR KANAUJIA, DIR(IT-V) ROOM NO. 1005, TELE NO. 23036509 MOBILE NO. 9013131052 E.mail : vk.kanaujia@nic.in	RAJNI TANEJA, DDG(IT) ROOM NO. 306 TELE NO. 23036524 / 23372351 MOBILE NO. 9868136621 E.mail : ddgit-dot@gov.in	• Procurement of computers, its peripherals, consumable items and other IT accessories and its maintenance. • Cases of inter-ministerial transfer of IT Assets. • Timely up dating and management of DoT's website portal www.dot.gov.in. • Maintenance of local site of DoT. • Maintenance and upgradation of LAN network including Internet proxy and MRTG servers ands switches.

					• Activities related with software developments for DoT i.e. development of e-payment system, file tracking systems etc. • Security of LAN and websites of the department. • Management of leased lines from BSNL and ADSL Broadband of MTNL. • Technical support for presentations. • Upkeep of database of IT items issued to various officers and issue of No Objection Certificates.

33.	LEGAL	R K CHOUDHARY, ADDL LEGAL ADVISOR ROOM NO. 309 TELE NO. 23036161 MOBILE NO. 84476165	YOGESH KUMAR DIR(LEGAL & PG-II), ROOM NO..-602, 6th floor, MINTO ROAD, MTNL BUILDING, DELHI-110002 PHONE NO-23222723 (M)-9868254041 EMAIL: yogesh.kumar69@nic.in	**Y.K. SINGH, DDG(PG) ROOM NO. 612, MAHANAGAR DOORSANCHAR BHAVAN, OLD MINTO ROAD, JAWAHAR LAL NEHRU MARG, NEW DELHI-110002 TELE NO. 23221231/23222605 E.mail : ddgpg-dot@nic.in	• Issue of instructions regtarding handling of Court Cases. • Advice on Legislation including subordinate legislation, policy matters referred by MoS(C&IT) or MOC &IT. • Meeting of FAG (Legal). • Supervision/monitoring on Litigation matters. • Routine administration or other related matters. • Advice on service matter. • Advice on Contract matters. • Vetting of Affidavits to be filed before court/Tribunal (cases within jurisdiction for disposal of four Branch. Secretariat's of Ministry of Law & Justice excluded) • Routine references received from Circles/Field Units/Division of TC (Hq.).

34.	LFP-I	PRADEEP KUMAR SHUKLA, DIR(LFP-I) ROOM NO. 311A TELE NO. 23036187 MOBILE NO. 9868138082 E mail : pradeep.shukla@nic.in	PRADEEP KUMAR SHUKLA, DIR(LFP-I) ROOM NO. 311A TELE NO. 23036187 MOBILE NO. 9868138082 E mail : pradeep.shukla@nic.in	VACANT DDG (LF-P) ROOM NO. 1101 Tele. No. 23036886, (M) 9432677066 E. mail : prahlad.sinha@nic.in	• Grant of license related matters • All licensing & financing policy related issues
35.	LFP—II	MANISH KUMAR GUPTA, DIR(LFP-II) ROOM NO. 311A TELE NO. 23036187 MOBILE NO. 9013130395 E.mail : manish.gupta81@nic.in	** PRADEEP KUMAR SHUKLA, DIR(LFP-II) ROOM NO. 311A TELE NO. 23036187 MOBILE NO. 9868138082 E.mail : pradeep.shukla@nic.in	VACANT DDG (LF-P) ROOM NO. 1101 Tele. No. 23036886, (M) 9432677066 E. mail : prahlad.sinha@nic.in	• Monitoring of all the court cases on AGR and Bank Guarantee related issues in the Hon'ble Supreme Court, High Courts & TDSAT • Liaison with Government Counsels and Law officers • Monitoring of all the decentralized license.
36.	LFA-1	SUKHBIR, DIR(LF-A1) ROOM NO. 708 TELE NO. 23036015 MOBILE NO. 7205600594	ANKIT ANAND, DIR(LFA-1) ROOM NO. 1116 MOBILE NO.9810795825	PADMA IYER KAUL, DDG (LF-A) ROOM NO. 701 Tele. No. 23036176, (M) 9013134947	• Annual Assessment of AGR and Licence Fees based on the Audited Accounts of Telecom Service Providers; viz. (i) BSNL, (ii) MTNL, and (iii) Loop Group of Companies • Dealing with Parliament Questions and VIP references • Inputs of information / data required for Parliament Questions and others • Supply of information / data to Parliamentary Committees

		E.mail : sukhbir.1111@gmail.com sukhbir.70@nic.in		FAX 011-23356499 E.mail: pi.kaul@nic.in	• Monitoring and incorporation of deduction verification reports received from Controllers of Communication Accounts • Issue of Clarifications / Guidelines on verification reports of deduction claims • Speaking order on representation by Licencees on Annual Assessment • Calculation of Penal Interest on delayed payments and issue of demand notices to the TSPs • Review of LF payments and outstanding • Computerisation of DoT's LF & WPF related processes • Monitoring of LF Collections, GR / AGR figures and trend analysis • Monitoring of Bank Guarantee work by CsCA • Review of Data compilation, preparation and submission of Telecom Commission Memo • Arithmetic vetting of calculation of penalty in respect of Roll out obligations, LD, calculation of interest details etc. received from other Divisions • Administration and Staff matters relating to LF-Assessment Division • Dealing with RTI cases • * Submission of RTI Returns (Quarterly, Half yearly, and Annually) • Inputs on Policy matters relating to LF-Assessment / Telecom Revenues • Use of Technology (especially ICTs) for strengthening Financial Management System with reference to the redefined FA's charter • Preparing para wise reply on Petitions received from various Branches of DoT • Furnishing Data / Information / Write-up for the preparation of DoT's Annual Report in every year Contd…… • Furnishing Statement of Arrears of Non-Tax Revenue (Operator wise and Year wise break-up of outstanding Licence Fee pending for recovery) to Budget Section for onward submission to Ministry of Finance

					• Furnishing inputs to Budget Section in respect of RE & BE and statements on estimates and collection of revenues • Supply of information / data / files etc. to Audit as requisitioned by them • Reply to CAG and Internal Audit • Over sight of miscellaneous receipts including penalties and other dues imposed by TERM Cell, Security, TEC and Field Units • State of Work Report pertained to LF function • Monthly Return on report on progress of Parliamentary Assurances • Monthly Return on report on Important events / significant developments pertaining to Ministries / Departments • Monthly Return on report on prompt disposal of VIP references • Furnishing Report on Standing Committee on Finance • Furnishing Year-wise data of Investment in Infrastructure • Furnishing Data for Fourteenth Finance Commission • Furnishing report on Major initiatives and achievements undertaken in DoT • Furnishing (i) Material for President of India Address for both Houses of Parliament, (ii) Material for incorporation in Finance Minister's Budget Speech etc. • Furnishing Management Information Statements • Monitoring and enforcing provisions of clause 22.2, 22.3 (a) and 22.3 (b) of Licence Agreement • Appointment of Auditors under clause 22.5 of LA and Special Auditors under clause 22.6 of Licence Agreement • Conduction of Audit under clause 22.5 of LA and Special Audit under clause 22.6 of Licence Agreement • Capacity Building in respect of LF Assessment • Placing indents for various items on IT Sections and General items on G-I Section • Attending numerous other Misc. work • Any other job assigned from time to time

37.	LFA-2	MINAKSHI VERMA, DIR(LF-A2) TELE NO. 23036771 MOBILE NO. 927 8252943 E.mail : minakshiverma@yahoo.com	** JITIN BANSAL, DIR(LF-A2) ROOM NO. 1116 Tele : 23372109 MOBILE NO. 9988320765 E.mail : jitin.bansal@gov.in	PADMA IYER KAUL, DDG (LF-A) ROOM NO. 701 Tele. No. 23036176, (M) 9013134947 FAX 011-23356499 E.mail: pi.kaul@nic.in	• Annual Assessment of AGR and Licence Fees based on the Audited Accounts of Telecom Service Providers; viz. (i) Bharti Group of Companies, (ii) Reliance Group of Companies, (iii) Vodafone Group of Companies, (iv) Etisalat DB Telecom, and (v) IPLC Billing • Issue of clarifications / guidelines on verification reports of deduction claims • Monitoring and incorporation of deduction verification reports received from Controllers of Communication Accounts • Inputs of information / data required for Parliament Questions and others • Supply of information / data to Parliamentary Committees • Speaking order on representation by Licencees on Annual Assessment • Calculation of Penal interest on delayed payments and issue of demand notices to the TSPs • Review of LF payments and outstanding • Augmentation, Modification and Implementation of DoT's existing LF and WPF software • Supply of information / data / files etc. to Audit as requisitioned by them

					• Reply to CAG and Internal Audit • Dealing with RTI cases • Submission of RTI Returns(Quarterly, Half yearly, and Annually) • Monitoring of LF Collections, GR / AGR figures and trend analysis • Monitoring of Bank Guarantee work by CsCA • Arithmetic vetting of calculation of penalty in respect of Roll out obligations, LD, calculation of interest details etc. received from other Divisions • Preparing para wise reply on Petitions received from various Branches of DoT • Inputs on Policy matters relating to LF-Assessment / Telecom Revenues • Monitoring and enforcing provisions of clause 22.2, 22.3 (a) and 22.3 (b) of Licence Agreement • Appointment of Auditors under clause 22.5 of LA and Special Auditors under clause 22.6 of Licence Agreement • Conduction of Audit under clause 22.5 of LA and Special Audit under clause 22.6 of Licence Agreement • Preparation of status of deduction verification reports received from CCA offices • Capacity Building in respect of LF Assessment • Preparation and furnishing of Hindi report • Furnishing Management Information Statements • Placing indents for various items on IT Sections and General items on G-I Section • Work related to receipts and dispatch • Attending other Misc. work • Any other job assigned from time to time
38.	LFA-3	ANJU LATA,, DIR(LF-A3) ROOM NO. 1116 (Cabin No.9)	** SAURABH MADHAVRAO DESHMUKH, DIR(LF-A3)	PADMA IYER KAUL, DDG (LF-A) ROOM NO. 701 Tele. No. 23036176,	• Annual Assessment of AGR and Licence Fees based on the Audited Accounts of Telecom Service Providers; viz. • i) Vodafone group of Companies ,ii) Etisalat DB Telecom iii) S – Tel • Issue of clarifications / guidelines on verification reports of deduction claims

		MOBILE NO. 9013130380 E.mail : dirlf3.hq-dot@nic.in	ROOM NO. 1411 Tele : 23372460 MOBILE NO. 9599524446 E.mail : saurabhmadhavrao.deshmukh@gov.in	(M) 9013134947 FAX 011-23356499 E.mail: pi.kaul@nic.in	• Monitoring and incorporation of deduction verification reports received from Controllers of Communication Accounts • Inputs of information / data required for Parliament Questions and others • Supply of information / data to Parliamentary Committees • Speaking order on representation by Licencees on Annual Assessment. • Calculation of Penal interest on delayed payments and issue of demand notices to the TSPs • Review of LF payments and outstanding • Decentralisation of work and any related issues arising thereof • Supply of information / data / files etc. to Audit as requisitioned by them • Reply to CAG and Internal Audit • Dealing with RTI cases • Submission of RTI Returns (Quarterly, Half yearly, and Annually) • Monitoring of LF Collections, GR / AGR figures and trend analysis • Monitoring of Bank Guarantee work by CsCA • Arithmetic vetting of calculation of penalty in respect of Roll out obligations, LD, calculation of interest details etc. received from other Divisions • Preparing para wise reply on Petitions received from various Branches of DoT • Inputs on Policy matters relating to LF-Assessment / Telecom Revenues • Monitoring and enforcing provisions of clause 22.2, 22.3 (a) and 22.3 (b) of Licence Agreement • Appointment of Auditors under clause 22.5 of LA and Special Auditors under clause 22.6 of Licence Agreement • Conduction of Audit under clause 22.5 of LA and Special Audit under clause 22.6 of Licence Agreement • Capacity Building in respect of LF Assessment

					• Furnishing Management Information Statements • Placing indents for various items on IT Sections and General items on G-I Section • Attending other Misc. work • Any other job assigned from time to time
39.	LFA-4	SHAILESH BANSAL ROOM NO. 204 Tel:01123036203 MOBILE NO. 9013136068 E.mail shailesh.bansal@nic.in	ANKIT ANAND, DIR(LFA-4) ROOM NO. 1116 Tel. MOBILE NO.9810795825 E.mail :	PADMA IYER KAUL, DDG (LF-A) ROOM NO. 701 Tele. No. 23036176, (M) 9013134947 FAX 011-23356499 E.mail: pi.kaul@nic.in	Annual Assessment of AG5R and Licence Fee based on Audited Accounts of the following companies: ` Dishnet Wireless, ii) Aircel Group of Companies, iii) Sistema Shyam, Teleservices Ltd (MTS), iv) Videocon Telecommunications Ld v) Idea Cellular/Spice Communications Ltd. Vi) Unitech Group of Companies (UNINOR) , vii) Telenor India Communications Private Limited , viii BSNL , ix) MTNL, x) IPLC Billing and xii) Quadrant Tele ventures Ltd. • Vetting of L D. Compilation of CAF and EMR penalty. • Monitoring and incorporation of deduction verification reports received from Controllers of Communication Accounts. • Speaking order on representation by Licences on Annual Assessment. • Calculation of Penal interest on delayed payments and issue of demand notices to the TSPs. • Review of LF payments and outstanding. • Development of New LF & WPF software. • Supply of information / data files etc. to Audit as and when requisitioned by them. • Reply to CAG and Internal Audit. • Attending Audit Objections Inspection Memo. • Arithmetic vetting of calculation of penalty in respect of Roll out obligations LD, calculation of interest details etc. received from other Divisions.

40.	NT – I	N RAM, DIR(NT-1) ROOM NO. 1011 TELE NO. 23372533 MOBILE NO. 9868811933 E.mail : dirnt-dot@nic.in	VACANT, DIR(NT-1) Link Officer – DIR(NT-II) ROOM NO. 605 TELE NO. 23372533 E.mail : dirnt-dot@nic.in	SHRI RAJIV SINHA, DDG(NT) ROOM NO. 1104 TELE NO. 23036069 & 23372606 E.mail : ddgnt-dot@nic.in	• Policy formulation & facilitation of transition to the • Next Generation Internet Protocol i.e. IPv6 in a phased and time bound manner as per NTP - 012.General office works
41.	NT – II	MANISH KR AGARWAL, DIR(NT-II) ROOM NO. 1113 TELE NO. 23372680 (M) 9868540400 E.mail : dirnt2-dot@nic.inm	MANISH KR AGARWAL, DIR(NT-II) ROOM NO. 1113 TELE NO. 23372680 E.mail : dirnt2-dot@nic.inm	SHRI RAJIV SINHA, DDG(NT) ROOM NO. 1104 TELE NO. 23036069 & 23372606 E.mail : ddgnt-dot@nic.in	• Policy and technical issues arising out of Net Neutrality. • Policy initiatives regarding Cloud Computing as per NTP – 2012.
42.	NT - III	REENA MALHOTRA, DIR(NT-III) ROOM NO. 1422 TELE NO. 23739020 (M) 9868132627 E.mail : dirnt3-dot@nic.in	REENA MALHOTRA, DIR(NT-III) ROOM NO. 1011 TELE NO. 23739020 E.mail : dirnt3-dot@nic.in	SHRI RAJIV SINHA, DDG(NT) ROOM NO. 1104 TELE NO. 23036069 & 23372606 E.mail : ddgnt-dot@nic.in	• Police and regulation aspects related to Machine M2M communications.

43.	P&A	SMT. ANITA PATHEJA, DIR(P&A) ROOM NO. 305 TELE NO. 23036094 9013136086 E.mail : anita.patheja@nic.in	PRANAB BISWAS, DS(P&A) ROOM NO. 305 TELE NO. 23036094 (M) : 9560163933 email : p.biswas43@nic.in	Vacant, DDG(C&A) ROOM NO. 501 TELE NO. 23036881	• All matters relating to house keeping of Sanchar Bhavan. • Maintenance of Govt. Vehicles/staff cars matters. • Welfare matters of the Deptt. consisting of CGHS, meritorious scholarship, liaising work and library. • Parliamentary matters
44.	MOC-PG	SUNIL GAUTAM, DIR(MOC-PG) ROOM NO. 602, 6TH FLOOR, MAHANAGAR DOORSANCHAR BHAVAN, OLD MINTO ROAD, JAWAHAR LAL NEHRU MARG, NEW DELHI - 02 TELE NO. 23222711, FAX NO 23232244. E.mail : sunil.gautam@nic.in	** YOGESH KUMAR DIR(MOC-PG) ROOM NO. 602, 6TH FLOOR, MAHANAGAR DOORSANCHAR BHAVAN, OLD MINTO ROAD, JAWAHAR LAL NEHRU MARG, NEW DELHI - 02 TELE NO. 23222711, FAX NO 23232244. E.mail : yogesh.kumar69@nic.in	Y.K.SINGH DDG(PG) ROOM NO. 612, MAHANAGAR DOORSANCHAR BHAVAN, OLD MINTO ROAD, JAWAHAR LAL NEHRU MARG, NEW DELHI-110002 TELE NO. 23372702 E.mail : ddgpg-dot@nic.in	• Handling of Public Grievance through Centralized Public Grievance Redressed and Monitoring system (CPGRAMS) . • Management of Telecom Consumer Grievances Helpline (short-code-1063) • Dealing with complaints registered on telephone in the Call Centre. • Customer Services. • Citizen's Charter for DoT. • All administrative matters related to Field Units of PG Wing.

45.	PHP	SMT SANGEETA CHUGH, DIR(PHP), ROOM NO. 1205 TELE NO. 23036028 E.mail : sangeeta.chugh@nic.in	SMT SANGEETA CHUGH, DIR(PHP), ROOM NO. 1205 TELE NO. 23036028 E.mail : sangeeta.chugh@nic.in	SHAMBHU KUMAR MAHTO, DDG(PHP), ROOM NO. 1210 TELE NO. 23036410 E. mail: ddgphp-dot@nic.in	• All policy matters relating to service telephone connections to DoT serving employees, both Residential Service Telephone Connection (RSTC) and Office Servicce Telephone Connection (OSTC) including landline, GSM, broadband connections. • Sanction of service telephone connections to DoT serving employees, both Residential Service Telephone Connection (RSTC) and Connections (OSTC) including landline. GSM, broadband connections. • Policy matters related to concessional telephones for serving and retired DoT employees. • Sanction of concessional telephone connections to DoT serving employees. • Telephone Advisory Committees (TAC), including policy, constitution, nomination of TACs members and allied matters. • Policy and allied matters relating to allotment of Out of turn telephone connections. • Policy matter related to publishing of Telephone Directory.

46.	POLICY	SMT. SUNITA CHANDRA DDG (RTI - Cases) ROOM NO. 303 TELE NO. 23036530 & 23372707 E.mail : ddgpsu-dot@nic.in	SHRI NEERAJ MEHROTRA DIR(POLICY) ROOM NO. 303 TELE NO. 23036530 & 23372707 E.mail : neeraj.mahrotra@nic.in	SHASHI RANJAN KUMAR JOINT SECRETARY (TELECOM) ROOM NO. 309 TELE NO. 011-23717411, 01123036716 FAX 01123372049 E-mail : jst-dot@nic.in	• Indian Telegraph Right of way Rules, 2016 and related issued. • PM's Infrastructure Target Review Meeting. • Implementation and review of National Telecom Policy -2012. • Furnishing of agenda points to be included in the Meetings of Northern/Southern/Eastern/Western/Central Zonal Councils Inter State Council Secretariat, MHA. • Online Computerized Monitoring System (OCMS)/Project Monitoring System (PMG). • Committee on Industry. • Works related to review important activities/issues of Immediate Concern of DoT, • Coordination work of JS(T) Wing, • Comments on Cabinet Notes received from various Departments/Ministries. • Co-ordination work related to NITI Aayog Vision Document/Appraisal Document. • Sharing of Infrastructure, • Telecom Commission ,

47.	PSA & ABSORPTION	SHRI S. L. BARODIA, (DIR. (PSA), Room No. 1009 MOBILE NO. 8800932021 E.mail : sl.barodia@nic.in	SMT. PRAVEEN LATA SEHGAL, DS(PSA & ABSORPTION)., Room No. 303 MOBILE NO. 9013132106	AMIT YADAV JOINT SECRETARY(ADMN) ROOM NO. 315, TELE NO. 23372399 01123036199 FAX NO. 23372398 E.mail : jsa-dot@nic.in	• Appointments of functional Directors/Government Directors/ Non-official part-time Independent Directors on the Board of TCIL/MTNL/BSNL/ITI and BBNL. • Appointment of Government Directors/Non-official part-time Independent Directors on the Board of TCL (erstwhile VSNL) and Government Directors in HTL, MTL, TCIL Lakhna done Toll Road Ltd. And HCL. • Pay fixation/Release of terms and conditions of appointment. • Intimation concerning property dealings/Sale-purchase. • Employment/Consultancy after retirement. Confirmation/extension/retirement /resignation/termination/removal/reports on Statistics on Board level appointees. • Training/deputation and Conduct rules. • ABSORPTION CELL • All policy matters relating to absorption of Group Ä”officers in BSNL/MTNL including court cases.

48.	PSU –I	SANJEEV GUPTA, DIR(PSU-I) ROOM NO. 1206 TELE NO. 6019 MOBILE NO. 9868393977 E.mail : sanjeevgupta1212@gmail.com	** PAWAN GUPTA, DIR(PSU-I) ROOM NO. 1206 TELE NO.2303 6019 MOBILE NO. 9425001919 e.mail :pawan.gupta.dot@gov.in	AMIT YADAV JOINT SECRETARY(ADMN) ROOM NO. 315), TELE NO. 23372399 FAX NO. 23372398 E.mail : jsa-dot@nic.in	• Operational matters of BSNL, MTNL and BBNL , • Telecom development in North-East including USOF supported schemes. • Coordination in areas concerning PSUs and BBNL, • . Audit matters of BSNL.
49.	PSU - II	R K KAUSHIK, DIR (PSU-II) ROOM NO. 1014 TELE NO. 6169 MOBILE NO. 9868218111 E mail : dirpsu2-dot@nic.in	R K KAUSHIK, DIR (PSU-II) ROOM NO. 1014 TELE NO. 6169 MOBILE NO. 9868218111 E mail : dirpsu2-dot@nic.in	RAJESH SHARMA, DDG(SU) ROOM NO. 1003 TELE NO. 23036961	• All matters (Except board level Appointments) of ITI (Indian Telephone Industries) • All residual matters relating to HTL (Except appointment of government nominees Directors) • All VIP references, Parliamentary Questions and other matters related to above subjects.
50.	PSU III	ANIL KUMAR GAUTAM , DIR(PSU-III)ROOM NO. 1014, TELE NO. 6169MOBILE NO. 9868217023E mail : dirpsu3-dot@nic.in	ANIL KUMAR GAUTAM , DIR(PSU-III)ROOM NO. 1014,TELE NO. 6169MOBILE NO. 9868217023E mail : dirpsu3-dot@nic.in	RAJESH SHARMA, DDG(SU) ROOM NO. 1003 TELE NO. 23036961	• All matters (Except Board level Appointments) of TCIL • All residual matters relating to Tata Communications Ltd (formerly Videsh Sanchar Nigam Ltd) • All VIP references, parliament questions and other matters relating above subjects.

51.	PSU-IV	B K NATH, DIR(PSU-IV) ROOM NO. 1003 TELE NO. 23036961 MOBILE NO. 9868137003 E.mail : dirpsu4-dot@nic.in	B K NATH, DIR(PSU-IV) ROOM NO. 1003 TELE NO. 23036961 MOBILE NO. 9868137003E.mail : dirpsu4-dot@nic.in	RAJESH SHARMA, DDG(SU) ROOM NO. 1003 TELE NO. 23036961	Development of plan for synergy between different PSUs and organizations of Dot, namely BSNL , MTNL, CDoT, ITI and TCIL. • Synergy issues related to revival of ITI.

52.	RESTG	S.P. SINGH DIR (Restg) ROOM NO. 1004 TELE NO. 23036428, FAX 01123723588, E.mail : shambup.singh@nic.in	NAVEEN KUMAR DIR (NK) ROOM NO. 1004 TELE NO. 23036428, FAX 01123723588, E.mail : shambup.singh@nic.in4	AMIT YADAV JOINT SECRETARY(ADMN) ROOM NO. 316, TELE NO. 23372399 FAX NO. 23372398 E.mail : jsa-dot@nic.in	• • TRAI/TDSAT • Parliament matters, including laying of annual reports and MOU's of BSNL, MTNL, BBNL & Rural telephony concerning PSUs • Court cases related to BSNL, MTNL & BBNL. • VIP references pertaining to all subjects pf TRAI. TDSAT. BSNL, MTNL & BBNL. • Audit matters of MTNL, BSNL & BBNL. • Communication Bill. • Rural telephony concerning PSUs. • Administration of Indian Telegraph Act, 1885 and Rules and all matters related there under.

53.	SD	DEVINDER YADAV, DIR (SD), ROOM NO. 1315, TELE NO 23326367, 23036325 MOBILE NO. 9868135007 E.mail : dirsd-dot@nic.in	DEVINDER YADAV, DIR (SD), ROOM NO. 1315, TELE NO 23326367, 23036325 MOBILE NO. 9868135007 E.mail : dirsd-dot@nic.in	DEEPAK SINHA, DDG(SD), ROOM NO. 1315, TELE NO 23372732, 23036325 E.mail : deepak.sinha@gov.in	SKILL DEVELOPMENT To put in place an ecosystem To assess the manpower requirement at different skill and expertise levels by partnering with National Skill Dev Council and industry to identify the relevant needs of the sector and prepare a roadmap. • To advise and assist Ministry of human Resource Development (MHRD) to periodically upgrade academic curriculum of telecommunication courses. • To creat an enabling framework including funding mechanism to meet the demand for human resources in the sector in partnership with MHRD • To forma a high level Apex body (supported by advisory groups comprising representatives from industry, academia, PSUs etc) to oversee and to act as guiding and enabling source for all aspects relating to skill development in telecom field • To strengthen and develop National Telecom Institute for Policy Research, Innovation and Training (NTIPRIT) as an institute of international repute, for capacity building and enabling research in India centric technologies and policies in telecom domain • To set-up a comprehensive repository in NTIPRIT for disseminating telecom field related information, standards, benchmarks, resources, program curriculum, etc. • To develop other training institutes under Department of Telecommunications and its organizations as national level telecom schools of excellence for imparting training to Government/PSUs officials and other stakeholders • To promote and augment vocational and non-formal training institutes in urban and rural areas to cater to the skill and training needs of telecom sector • To encourage collaboration with premier educational institutes like IITs and telecom research

					organizations of excellence for directing research and development to filed problems

54.	SEA	APRAJITA SHARMA DIR(SEA) ROOM NO. 703 TELE NO. 23036728 MOBILE NO. 9013130660 E.mail : rajeevkandpal@g.mail.com	MANISH GUPTA DIR(SEA) ROOM NO. 703 TELE NO. 23036728 MOBILE NO. 9013130660 E.mail : rajeevkandpal@g.mail.com	SAURABH K. TIWARI, ROOM NO 409 TELE NO. 23036070 Mob : 9868139973 E mail : ddgfeb-dot@nic.in	• Staff and Establishment matters exclusively relating to P&T Accounts & Finance Officers of DOT. • Legal matters relating to P&T Accounts & Finance Officers of DoT
55.	SECURITY	SANDEEP KUMAR, DIR (SECURITY- III) ROOM NO. 406 TELE NO.23716666, MOBILE NO. 9868139234 E.mail : dirsec4-dot@nic.in	SANDEEP KUMAR, DIR (SECURITY- III) ROOM NO. 406 TELE NO.23716666, MOBILE NO. 9868139234 E.mail : dirsec4-dot@nic.in	G NARENDRA NATH, DDG(SECURITY) ROOM NO. 406 TELE NO. 23716666 E.mail : ddgsecurity-dot@nic.in	• Acts as technical interface between Security Agencies including IB(P) and Telecom Service Providers. • **Administration of C-DOT in DoT.** • Framing up of policies in respect of issues related to Telecom Security. • Coordination with Security Agencies and Telecom Service Provider on issues of Telecom Security. • Policy Issues related to Lawful Interception • Interfacing with NSCS, Ministry of Home Affairs, Department of Electronics & IT and other department on the issues related to telecom & cyber security.

56.	SR	GAUTAM KUMAR, DIR(SR) ROOM NO. 311 MOBILE NO. 986813888 E.mail : dirsr-dot@nic.in	** INDERJEET HADDA DS(SR) ROOM NO. 305 Tele 23036651, 23714233 MOBILE NO. 9013130967 Email : dirsr-dot@nic.in	RAJVEER SINGH, DDG(SR) ROOM NO. 311 MOBILE NO. 9868133010 E.mail : ddgsr-dot@nic.in	• Welfare of Staff for SC, ST and Persons with Disability (PWD) in particular • Regularization of Unions & Associations • Estate matters of DoT and maintenance of DoT assets.

57.	STAFF	ANIL KUMAR BHARDWAJ, DIR(STAFF) ROOM NO. 505 TELE NO. 23036645 MOBILE NO. 9871660602 E.mail : hoshiar.singh70@nic.in	**R.K. TONDAR DIR(STAFF) ROOM NO. 505 TELE NO. 23036645 MOBILE NO. 9868133661 E.mail : rk.tondar@gov.in	S K JAIN, DDG(ESTT) ROOM NO. 1105, TELE NO. 23036166 MOBILE NO. 9868131234 E.mail : ddgestt-dot@nic.in	• All staff & Establishment matters and cadre management of Indian Telecom Service (ITS) Group 'A' and Group "B" and Telecom Telegraph Service. • Recruitment Rules of JTOs and absorption of Group 'C' & 'D', and JTOs in MTNL and BSNL • Recruitment Rules, appointments confirmation and other service matters in respect of Telecom Factory Service (TFS) Group 'A' 'B' 'C' & 'D officers not absorbed in BSNL. • Application of Factories Act and other statutory Acts in Telecom Factory. • Disciplinary cases of serving Group 'C" & 'D' employees of BSNL & MTNL who are DoT opted. • All residual matters relating to Telecom Factory.
58.	TD	BIRENDRA PRATAP, DS(TD) ROOM NO. 304 TELE NO. 23036032 MOBILE NO. 9013136151 E.mail : birendra.pratap@nic.in	BIRENDRA PRATAP, DIR(T) ROOM NO. 304 TELE NO. 23036032 MOBILE NO. 9013136151 E.mail : birendra.pratap@nic.in	SHASHI RANJAN KUMAR JOINT SECRETARY (TELECOM) ROOM NO. 309 TELE NO. 011-23717411, 01123036716 FAX 01123372049 E-mail : jst-dot@nic.in	• Universal Service Obligation Fund (USOF) • Telecom development in remote areas and LWE affected areas. • Coordination in areas concerning telecom development and related VIP references. • Uncovered villages. • Absorption Related Work.

59.	TERM	R DHARIWAL, DIR(TERM) ROOM NO. 909, TELE NO.23036864 & 23372338, MOBILE NO. 9868132567 E.mail : dirvtm-dot@nic.in	** SHAILESH SHRIVASTAVA, DIR(A & W) DGT WING ROOM NO. 909, TELE NO.23372338 & 23036864, MOBILE NO. 9869454600 E.mail : dira.hq-dgt-dot@gov.in	SHIVENDRA BHATNAGAR, SR.DDG(TERM), ROOM NO. 1001, FAX NO. 23372701, Tele. No.23372702 & 23372701 E-mail : srddgsterm-dot@nic.in	• Inspection of premises of Telecom and Internet Service Providers. • Curbing illegal activities in telecom service. • Control over clandestine/illegal obliteration of telecom networks by vested interests having no license. • To file FIR against culprits, pursue the cases, issue notices indicating violation of conditions of various Acts in force from time to time. • Analysis of call/subscription/traffic data of various licensees. • Technical arrangement for the lawful interception/monitoring of all communications passing through the licensees network. • To ascertain that the licensees is providing the services within permitted area. • Co-ordination with all service providers. • MONITORING FUNCTIONS:- • Coordination with various network operators. • Monitoring of network parameters. • Checking of the compliance by the licensee in respect of the license conditions and any directions issued by the licensor in public interest. • To ensure optimum call completion ratio of inter operator calls. • Matters related to national security. • Disaster Management. • Grievance redresses of subscribers in respect of deficiency by various operators. • Customer Document Verification with the objective to ascertain whether the mobile service operators are following the DoT guidelines for Customer verification before providing connections • Perform such other functions as may be entrusted to it from time to time by the DoT in overall interest of the country and consumers . • Technical Interface between security agencies and TSPs.

					• Service Testing of various Licensed Service Providers in the Licence area and checking roll-out obligation as per license condition. • Registration of OSPs • Checking of compliance to Electro Magnetic Field (EMF) radiation norms.

60.	TRAINING FINANCE	PRATAP SINGH, DIR(TRG.FIN) ROOM NO. 915 TELE NO. 23036751 MOBILE NO. 9868139200 E.mail : pratap.160@g.mail.com	PRATAP SINGH, DIR(TRG.FIN) ROOM NO. 915 TELE NO. 23036751 MOBILE NO. 9868139200 E.mail : pratap.160@g.mail.com	SAURABH K. TIWARI, DDG(E & F) ROOM NO. 409 (M) 9868139973 TELE NO. 23036070 E.mail: ddgfeb-dot@nic.in	• Training of IP&TAFs Officers • DoT Land & Building Asset Management work. • Co- convener of IMC

61.	USOF (BB)	ARUN AGARWAL DIR(BB) USOF ROOM NO. 503 TELE NO. 6959 MOBILE NO. 9013132929 E.mail : dirbb-dot@nic.in	**MUMTAZ AHMED DIR(BB) USOF ROOM NO. 503 TELE NO. 6959 MOBILE NO. 9013132929 E.mail : dirbb-dot@nic.in	**LALIT GANGAL, DDG(BB), USOF ROOM NO. 706 TELE NO. 23036740 MOBILE NO. 986813129 E.mail : ddgbb-dot@nic.in	• Implementation of Universal Service Obligation Policy with regard to Strengthening of OFC infrastructure in the rural areas, Extending wireless and satellite Broadband Connectivity in rural and remote areas. • To monitor progress of following schemes of USOF: (i) Provision of Wireline Broadband Connectivity up to village level. (ii) Optical Fibre Network Augmentation, Creation and Management of Intra-District SDHQ-DHQ OFC Network in service area of Assam.
62.	USOF	DIPAN ROY, DY ADMN (USOF) 13TH FLOOR, TELE NO. 23372088 MOBILE NO. 9868139879 dipan-roy@hotmail.com	Vacant, DY ADMN (USOF) 13TH FLOOR, TELE NO. 23372088	I S SHASTRI, JT ADMN(T), USOF, ROOM NO. 405 TELE NO. 23036412	• Green Technology for USO Fund • Media Coverage for USO Fund

63.	USOF (TECH)	M AHMED, DIR(TECH-I), USOF ROOM NO. 1016 TELE NO. 6357 mumtajahmad.tec@gov.in	M AHMED, DIR(TECH-I), USOF ROOM NO. 1016 TELE NO. 6357 mumtajahmad.tec@gov.in	I S SHASTRI, JT ADMN(T), USOF, ROOM NO. 405 TELE NO. 23036412	• Implementation of Universal Service Obligation Policy. • To Monitor progress of following schemes of USOF: (i) Provision of Village Public Telephones (VPTs) under Bharat Nirman (ii) Provision of Village Public Telephones (VPTs) in Newly Identified Villages of Census 2001 (iii) Replacement of Multi Access Radio Relay Technology Village Public Telephone installed before 1st day of April 2002 (iv) The first Phase of the scheme for setting up of infrastructure sites for provision of mobile services in the rural and remote areas of the country. (v) RDEL Scheme
64.	USOF (T)	VIVEK SRIVASTAVA, DY ADMN(T)-USOF, ROOM NO. 719 TELE NO. 23372088 MOBILE NO. 9013130019 dyadmin.hq-dot@nic.in	VIVEK SRIVASTAVA, DY ADMN(T)-USOF, ROOM NO. 719 TELE NO. 23372088 MOBILE NO. 9013130019 dyadmin.hq-dot@nic.in	I S SHASTRI, JT ADMN(T), USOF, ROOM NO. 405 TELE NO. 23036412	• Amendment to the terms and conditions of Agreement. • Disposal of clarifications received from USPs and CCAs. • Inspection reports. • Static web pages of USOF website and other work relating to NIC.

65.	USOF (FIN)	SAURABH K. MOHAN, DY ADMN(F-II), USOF ROOM NO. 1307 TELE NO. 23036232 MOBILE NO. 9213950963 E. mail : saurabhkmohan1981@gmailcom	SAURABH K. MOHAN, DY ADMN(F-II), USOF ROOM NO. 1307 TELE NO. 23036232 MOBILE NO. 9213950963 E. mail : saurabhkmohan1981@gmailcom	MAHMOOD AHMED, JT ADMN (FIN) ROOM NO. 1118 TELE NO. 23036443 MOBILE NO.	• Work relating to Finance Advice. • Work relating to all the new activities including Broadband, Mobile Infrastructure, OFC network Gender budgeting Pilot Project etc. • Development and management of claim Settlement and Management System (CSMS) part of the USOF website and other NIC related work. • All on-going schemes of USOF. • Mobile services phase-I • New schemes • Outsourcing of work. • Management of USOF website
66.	USOF (FIN)	RAJESH KUMAR, DY ADMN(F-IV), USOF, ROOM NO. 1409, TELE NO. 23356757& 23036712 E. mail : rajesh.k62@gov.in	RAJESH KUMAR, DY ADMN(F-IV), USOF, ROOM NO. 1409, TELE NO. 23356757& 23036712 E. mail : rajesh.k62@gov.in	MAHMOOD AHMED, JT ADMN (FIN) ROOM NO. 1118 TELE NO. 23036443	• Budgeting exercise and preparation of various estimates, Outcome Budget, Performance Budget. • Maintenance of information relating to intimation of claim and requisition of Fund. • Authorisation of Fund. • Maintenance of PBG(s). • Work relating to Audit. • Reconciliation of payment booking with TA Section • Issues relating to staff and training. • Budget Accounts and Audit matter • Delegation of financial powers • Establishment and Administration.

67.	VIGILANCE (V-I)	G C RAI, DIR(VIG.I), ROOM NO. 903, TELE NO. 23372722 MOBILE NO. 9868229100 E.mail : gc.rai@nic.in	G C RAI, DIR(VIG.I), ROOM NO. 903, TELE NO. 23372722 MOBILE NO. 9868229100 E.mail : gc.rai@nic.in	M. AKHAYA, CVO ROOM NO. 901, TELE NO. 23372111 & 23036688 E-mail: cvo-dot@gov.in	• Vigilance cases arising out of CBI/State ACB/Lokayukta & investigations against officers in DoT. • Issues related vigilance clearance.
68.	VIGILANCE (V-TECH)	JAYANT KUMAR, DIR(V.TECH) ROOM NO. 908, TELE NO. 23036966 MOBILE NO. 9868136055 E.mail : jkay39@gmail.com	**SHIV RATAN DIR(V.TECH) ROOM NO. 908, TELE NO. 23036966 MOBILE NO. 9868136055 E.mail : dirvtech-dot@gov.in	M. AKHAYA, CVO ROOM NO. 901, TELE NO. 23372111 & 23036688 E-mail: cvo-dot@gov.in	• Vigilance matters of Technical nature handling of complaints related to DoT
69.	VIGILANCE (VM)	JITENDRA KHARE, DIR(VM) ROOM NO. 904, TELE NO. 23372333 MOBILE NO. 9868201224 E.mail : jitendrakhare.mdi@gmail.com	JITENDRA KHARE, DIR(VM) ROOM NO. 904, TELE NO. 23372333 MOBILE NO. 9868201224 E.mail : dirvm-dot@nic.in	M. AKHAYA, CVO ROOM NO. 901, TELE NO. 23372111 & 23036688 E-mail: cvo-dot@gov.in	• Investigation of complaints, seeking 1st and 2nd stage advice from CVC, acceptance of CVC, advice & issue of RDA, coordination with CVC, General administration of Vigilance Wing.

70.	VIGILANCE (VP)	VIVEK SRIVASTAVA, DIRECTOR(VIG.PREVENTIVE) ROOM NO. 917, TELE NO. 23372538 MOBILE NO. 9868125230 E. mail : vivekdot1@gmail.com	**S.P. MOHAPATRA, DIR(VIG.PREVENTIVE) ROOM NO. 911, TELE NO. 23372709 MOBILE NO. 9868503666 E. mail : sp.mohapatra@nic.in	M. AKHAYA, CVO ROOM NO. 901, TELE NO. 23372111 & 23036688 E-mail: cvo-dot@gov.in	• Review/Appeal related to vigilance matter. • Disciplinary proceedings in respect of Gr-C & D officers.
71.	VIGILANCE (VB)	INDERJEET HADDA, DS(VB) ROOM NO. 912, TELE NO. 23372403 MOBILE NO. 9013130967 E.mail : dysecyvig.hq-dot@nic.in	SMT JYOTI MATHUR, DS(VB) ROOM NO. 912, TELE NO. 23372403 MOBILE NO. 9013138582 Email : jyoti.mathur@nic.in	M. AKHAYA, CVO ROOM NO. 901, TELE NO. 23372111 & 23036688 E-mail: cvo-dot@gov.in	• Vigilance/Disciplinary cases of Group-B officers, Ratification of major penalty in respect of absorbed employees of BSNL.
72.	VIGILANCE (VA)	Dr. SANJAY KUMAR, DIR. (VA), Room NO. 906, TEL NO. 23372066, 23372369 E.mail: dirva1019@gmail.com	Divya A.B., DIR. (VA), Room NO. 906, TEL NO. 23372066, 23372369 E.mail: divya.ab@gov,in	M. AKHAYA, CVO ROOM NO. 901, TELE NO. 23372111 & 23036688 E-mail: cvo-dot@gov.in	• Disciplinary proceedings in respect of Gr-a officers and court cases arising out of them.

73.	WPC	M K PATTANAIK, SR DWA(P) ROOM NO. 610 TELE NO. 23036084 MOBILE NO. 9811488767, 9013132768 E.mail : awaplan.hq-dot@nic.in	M K PATTANAIK, SR DWA(P) ROOM NO. 610 TELE NO. 23036084 MOBILE NO. 9811488767 E.mail : awaplan.hq-dot@nic.in	R B PRASAD, JWA ROOM NO. 604, TELE No. 23036893 E.mail : rd.prasad@nic.in	• Frequency assignment/Wireless licensing & other related work for terrestrial networks below 806 MHz.
74.	WPC	V J CHRISTOPHER, SR DWA(V) ROOM NO. TELE NO. 23036613 MOBILE NO. 9868139866 E.mail : vj.christopher@nic.in	V J CHRISTOPHER, SR DWA(V) ROOM NO. TELE NO. 23036950 MOBILE NO. 9868139866 E.mail : vj.christopher@nic.in	R B PRASAD, JWA ROOM NO. 604, TELE No. 23036893 E.mail : rd.prasad@nic.in	• All works relating to Wireless operating licenses to networks in 900 MHz, 1800 MHz and 2100 MHz bands and Microwave backhaul networks of telecom service providers. • PMRTS related matters
75.	WPC	Mrs. M REVATHI, SR DWA(S) ROOM NO. 618A TELE 23752488 MOBILE NO. 9013136180 E.mail : m.revathi@nic.in	Mrs. M REVATHI, SR DWA(S) ROOM NO. 618A TELE 23752488 MOBILE NO. 9013136180 E.mail : m.revathi@nic.in	R B PRASAD, JWA ROOM NO. 604, TELE No. 23036893 E.mail : rd.prasad@nic.in	• Frequency assignment and licensing of all Satellite based system and other related matters

76.	WPC	D JHA, SR DWA(COP) ROOM NO. 607 TELE NO. 23036630 MOBILE NO. 9868133396 E.mail : dinesh.jha62@gov.in	** BAGIRATH (Sr. DWA) ROOM NO. 619-A TELE NO. 23731488 MOBILE NO. 9013133360 E.mail : bhagirth.32@gov.in	R B PRASAD, JWA ROOM NO. 604, TELE No. 23036893 E.mail : rd.prasad@nic.in	• All matters relating to examination/COP Work of WPC Section. . Policy related issues for spectrum management planning & charging • Formulation of Rules & Regulations under the Indian Telegraph Act, 1885 & Indian Wireless Telegraphy Act, 1933 pertaining to Wireless Communications. • All administrative wok relating to WPC. •
77.	WPC	VIRESH GOEL, SR DWA(SACFA) ROOM NO. 607 TELE NO. 23036469 MOBILE NO. 9868130212 Email: viresh.goel@nic.in	** M P S ALAWA, SR DWA(SACFA) SR DWA(SACFA) ROOM NO. 610B TELE NO. 23372180 MOBILE NO 9013137116 E.mail : ms.alawa@nic.in	R B PRASAD, JWA ROOM NO. 604, TELE No. 23036893 E.mail : rd.prasad@nic.in	• All matters related to Standing Advisory Committee on Radio Frequency Allocations (SACFA) • Site clearance of Mobile Towers, base stations etc.
78.	WPC	GULAB CHAND, SR DWA(BW) ROOM NO. 606 TELE NO. 23036603 MOBILE NO. 9868135689 Email: gulab.chand@nic.in	GULAB CHAND, SR DWA(BW) ROOM NO. 606 TELE NO. 23036603 MOBILE NO. 9868135689 Email: gulab.chand@nic.in	R B PRASAD, JWA ROOM NO. 604, TELE No. 23036893 E.mail : rd.prasad@nic.in	• All works relating to grant of Wireless operating license for network in 800 MHz, 2300 MHz, 2500 MHz and related microwave backhaul networks of Telecom service providers. • ISP ‘s Spectrum related matters

79.	WPC	M P S ALAWA, SR DWA(T) ROOM NO. 610 B TELE NO. 23372180 MOBILE NO 9013137116 E.mail : ms.alawa@nic.in	**N.K. BHOLA, SR DWA(T) ROOM NO. 607 TELE NO. 23036469 MOBILE NO9013133778 E.mail: Nk.bhola@nic.in	R B PRASAD, JWA ROOM NO. 604, TELE No. 23036893/23372183 Mob : 9013131273 E.mail : rb.prasad@nic.in	• Frequency Assignment for Terrestrial network & Licensing above 806 MHz. • Frequency Assignment & Licensing for network of State Police Organization. • Frequency assignment & Licensing for security agencies, Paramilitary forces.
80.	WPC	NARENDRA BHARTI, SR DWA(SMS) ROOM NO. 611, TELE NO. 23036540 MOBILE NO.807620849 E.mail : dwaasms.hq-dot@nic.in	NARENDRA BHARTI, SR DWA(ASMS) ROOM NO. 611, TELE NO. 23036540 MOBILE NO. E.mail : dwaasms.hq-dot@nic.in	R B PRASAD, JWA ROOM NO. 604, TELE No. 23036893 E.mail : rd.prasad@nic.in	• All matters related to Automated Spectrum Management System (ASMS)

81.	WPC	R K NIRANJAN, SR DWA(CONF) ROOM NO. 619-A TELE NO. 23372091 MOBILE NO. E.mail : rqk@rediffmail.com	** ANIL KUMAR SONI , DWA(CONF) Sr. DWA ROOM NO. 610 A TELE 23372174 MOBILE NO. 9868136300 E.mail anil.soni@nic.in	R B PRASAD, JWA ROOM NO. 604, TELE No. 23036893 E.mail : rd.prasad@nic.in	• International issues related to Radio Communication Sector • Matter relating National Frequency Allocation plan (NFAP)
82.	WPF (WF section)	RAJESH KUMAR PATHAK ROOM NO. 1109 TELE NO. 23036215 MOBILE NO. 9868217076 E.mail : vijendratandon@yahoo.com	** P.ABINANDANA, ADG(WR) ROOM NO. 1109 TELE NO. 23036215 MOBILE NO. 9566292884 E.Mail : abinandana.p@gov.in	** RAJEEV PRAKASH DDG (WPF) ROOM NO. 705 TELE NO. 2303670 , 23353539 (M) 9717025151 E.mail : rajeev.prakash@nic.in	• Budget of WPC and Wireless Monitoring Organization (WMO). • World Bank Project for modernization of WMO. • Work of assessment and Collection of Spectrum Charges i.r.o. INSAT-MSS Reporting service licenses (as reported by Dir (WF) vide ID No. WPF-1000/M/s/Avantel Softech Ltd/NSAT/MSS-R/08/09 dated 14/8/2008. • Rendering financial advice in respect of proposals receive from WPC Wing and WMO • Conduct of auction of Spectrum in various bands • Preparation of Budget Estimates on Revenue Receipts in respect of Spectrum Usages Charges. • Monitoring of assessment of Spectrum Usage Charges (SUC)/its collection in respect of GSM, CDMA, Commercial V-SAT & Captive Services. • Collecting and depositing the DDs/cheques received from WPC Wing in respect of captive licenses. • Assessment/monitoring of Spectrum Usage Charges (SUC)/One Time Spectrum Charges (OTSC) in respect of quashed licenses as per judgment dated

					02-02-2012 of Hon'ble Supreme Court of India in WP (Civil n. 423/2010 & 10/2011. • Coordinating with the WPC, AS and LF Wings of DoT for monitoring the assessment of Spectrum Usage charges, Settlement of representations of licensees against assessments. • Handling of C&AG Paras and Court cases related to Spectrum Usages Charges. • Maintenance of Financial Bank Guarantees for securitization of deferred installment payable by successful bidders in auction of spectrum. • Compilation of financial Bank Guarantees (FBGs) Six (6) monthly reports received from Circles in respect of securitization of SUC. • Providing input to the proposals received from WPC relating to SUC, TRAI recommendations. • Providing input to the all petitions filled by WPC, As & LF Wings in respect of Spectrum Usage Charges (SUC) whenever required. • Rendering Finance Advice on the proposals received from WPC in respect of Captive Services.

83.	WPF (WR section)	G P CAPT. ASHOK NIGAM, DIR(WR) ROOM NO. 1106 TELE NO. 23036770 MOBILE NO. 9868136170 E.Mail : da.kaul@nic.in	**P.ABINANDANA, ADG(WR) ROOM NO. 1109 TELE NO. 23036215 MOBILE NO. 9566292884 E.Mail : abinandana.p@gov.in	** RAJEEV PRAKASH DDG (WPF) ROOM NO. 705, TELE NO. 23036702, 23353539 (M) 9717025151 E.mail : rajeev.prakash@nic.in	• Assessment and collection of spectrum charges in respect of Basic, Cellular, and UASL licenses and only collection of such charges in respect of PMRTS operators. • Receipt and maintenance of Financial Bank Guarantees for the licenses mentioned at Sl.No.1 above. • Defending the Union of India in Court Cases relating to Wireless charges. • Disposal of representations of operators mentioned at Sl.No.1 above concerning assessment of spectrum charges made by Dir.(WR)
84.	TEC	SANJEEV NARANG, DIRECTOR (MM) TELECOMMUNICATIONS ENGINEERING CENTER, ROOM NO. 259, 2nd FLOOR, GATE NO. 5, KHURSHID LAL BHAWAN, JANPATH, NEW DELHI - 110001	SANJEEV NARANG, DIRECTOR (MM) TELECOMMUNICATIONS NGINEERING CENTER,ROOM NO. 259, 2nd FLOOR, GATE NO. 5, KHURSHID LAL BHAWAN, JANPATH, NEW DELHI - 110001	BAL KISHAN, DDG(T&A), TEC, ROOM NO. 374, 3rd FLOOR, GATE NO. 5, KHURSHID LAL BHAWAN, JANPATH, NEW DELHI - 110001 TELE NO. 23324703	• DSFormulation of technical requirements 1. Generic Requirements (GR) 2. Interface Requirements (IR) 3. Service Requirements (SR) 4. Standards Document (SD) • Tests & Approvals (Test & issuance of certificate's i.r.o. various telecom products: 1. Interface Approval Certificate (IAC) against TEC IRs 2. Type Approval Certificate (TAC) against TEC GRs 3. Technology Approval Certificate against TEC GRs 4. Certificate of Approval (CoA) against Applicant's own specifications • Preparation of Study Papers on various issues related to telecom sector • IPv6 Ready Logo Examination • IPv6 Ready Logo Testing • To carry out audit of the SAR values of the mobile equipment at SAR Lab

					• Designation of Domestic Conformance Assessment Bodies (CAB) and Certification Bodies (CB) • Mutual Recognition Agreement (MRA) with foreign CABs • National Telecom Plans (Numbering, Signalling, Routing etc) • Coordination of Technical matters of C-DoT, MTNL & BSNL • Providing technical support to DoT and other government departments/organizations/PSUs viz. TRAI, WPC, USOF, BSNL, MTNL, etc. • Participation in the meetings of standards development organizations, viz ITU, Wi-Max Forum, APT, etc. • Interaction with other forums, viz 3GPP, ETSI, IETF, etc • Interaction with stakeholders and associations, viz. COAI, AUSPI, ISPAI, TEMA, CMAI, FICCI, CII, etc. • To formulate methodology for Technical Audit of Domestic Value Addition claimed by domestic manufacturer of telecom products under Preferential market Access (PMA) for Government Procurement & implementation thereof.

85.	(E & A)	SUKHBIR SINGH DIRECTOR (E & A) , NTIPRIT, ALTTC, ROOM NO. 706, GOVT. OF INDIA ENCLAVE, RAJ NAGAR, GHAZIABAD – U.P. PIN - 201002	SUKHBIR SINGH DIRECTOR (E & A) , NTIPRIT, ALTTC, ROOM NO. 706, GOVT. OF INDIA ENCLAVE, RAJ NAGAR, GHAZIABAD – U.P. PIN - 201002	ARUN GUPTA, DDG(T & A), NTIPRIT, ROOM NO. 706, ADMN. BLDG.,ALTTG, GHAZIABAD – (U.P) PIN-201002. (M) 9868135587	• Training of Indian Telecommunication Service (ITS) Group "A" and Group "B" officers in Telecom technologies, Telecom Enforcement & Resource monitoring, Licensing, Standards development and other office procedures. Training support to intelligence agencies & Law enforcing agencies on advancements in telecom & ICT • Commission in house Studies and Outsourced studies for specific areas of concern such as impact of policy implementations, economic and environmental benefits of technology, technology forecasts, security aspects etc. • To have joint collaboration with Telecom Technology management & security Authorities in India and other parts of World. • Policy research for providing inputs to DoT and other ministries in areas concerning telecom. • Undertake application research for sustainable growth of Indian Telecom. Issue consultation papers to consolidate the views of different stakeholders and give recommendations to government bodies.
86.	SOCIAL MEDIA	SANDEEP BHARDWAJ DIRECTOR(SOCIAL MEDIA) ROOM NO.-1304 TEL : 23036907 MOB: 9868134002 E-MAIL : Sandeep.bhardwaj@gov.in	SANDEEP BHARDWAJ DIRECTOR(SOCIAL MEDIA) ROOM NO.-1304 TEL : 23036907 MOB: 9868134002 E-MAIL : Sandeep.bhardwaj@gov.in	AMIT YADAV JOINT SECRETARY(ADMN) ROOM NO. 316, TELE NO. 23372399 FAX NO. 23372398 E.mail : jsa-dot@nic.in	• Facebook, Twitter accounts handle. • Social Media Cell of DoT.