



Government of India
Ministry of Communications
Department of Telecommunications
Office of the Senior Deputy Director General , U.P. (West) LSA,
1st Floor, Brahampuri Telephone Exchange, Meerut-250002

-NOTIFICATION-

No. : 30-97/UPW/LSA/Deputatiuon/2017-18

Dated: 10.01.2018

Sub:- Notification for filling the Posts of Assistant Director (AD) and Junior Telecom Officer (JTO) in the Offices of the Sr . DDG, UPW LSA on deputation basis.

1. Sr . DDG, UPW LSA, Meerut, Department of Telecommunications, proposes to fill up the vacant posts of Assistant Director (AD) and Junior Telecom Officer (JTO) on deputation basis from among the staff working in Central, States Governments / PSUs as per the details given below:-

Name of Posts	7th CPC Level	No. of Posts	Likely Places of posting
Assistant Director.	Level 8	8 (Eight)	5 at Meerut 3 at Dehradun
Junior Telecom Officer	Level 7	10 (Ten)	8 at Meerut 2 at Dehradun

2. The above vacancies are provisional and may vary as per the actual requirements at the time of finalization of the selection.
3. The eligibility condition applicable for the above posts are given in Annexure-I. Job profile for each post is given in Annexure-II.
4. The initial period of deputation will be for 3 (three) years and may be extended by four more years if required in the exigencies of public service. The period of deputation will also be in accordance to extant guidelines of DoP&T.
5. The term and conditions of the deputation as stipulated in DOP&T OM No.AB.14017/71/89-Estt.RR dated 03.10.89 and OM No. 06.08.2009-Estt. (Pay-II) dated 17.06.2010 & subsequent circulars if any from DOP&T in this regard shall be applicable to all other Organizations other than the BSNL.
6. The term and conditions of the deputation as stipulated in DOP&T OM No.AB.14017/71/89-Estt.RR dated 03.10.89 and OM No. 06.08.2009-Estt. (Pay-II) dated 17.06.2010 & subsequent circulars if any from DOP&T and DoT Estt Wing OM NO: F.No: 1-50(22)/2015-Estt.dated 11.12.2017in this regard shall be applicable to the officers of BSNL.

7. The applications of the willing and eligible officers whose services can be spared on their selection may be sent in the prescribed Performa (Annexure-III, IV & V) duly recommended by the Head of office / Department with attested copies of the APARs for the last 5 years, Integrity Certificate and Vigilance clearance to the Director (Admin) Office of the Sr. DDG, UPW LSA, Telephone Exchange Brahmampuri, Delhi Road, Meerut on or before 12.02.2018. Officers who volunteer for the post will not be permitted to withdraw their names later. Delayed / incomplete applications will be rejected summarily.
8. Advance/direct copy of application may be sent to Director (Admin), Office of the Sr. DDG, UPW LSA, Telephone Exchange Brahmampuri, Delhi Road, Meerut.
9. This is issued with the approval of Sr. DDG, UP(West) LSA.
10. For more details visit the website www.dot.gov.in

Enc: Annexure I, II, III, IV & V,

Director (Admin)
O/o Sr. DDG, UPW LSA, Meerut
Tel: -9412000549

Copy to:

- 1) Director General, DoT HQ, New Delhi
- 2) DDG (Estt.), DoT HQ, New Delhi
- 3) Director (Estt.) DoT HQ, New Delhi
- 4) Director (IT), DoT, Sanchar Bhawan, 20 Ashoka Road, New Delhi, for publishing on the DoT Website under 'Vacancies'.
- 5) GM(Pers.), BSNL Corporate Office, Bharat Sanchar Bhawan, Janpath, New Delhi
- 6) GM(Pers.), MTNL Corporate Office, CGO Complex, New Delhi.
- 7) CGMT, BSNL UPW CIRCLE, MEERUT/All Field Units of BSNL.
- 8) CGMT, BSNL UTTARAKHAND CIRCLE DEHRADUN/ All Field Units of BSNL.

ANNEXURE-I

1. Assistant Director:-

A) Eligibility Condition:

i) Officer working under the Central / State Govt./BSNL/ ITI/TCIL/other PSUs Holding a post on regular basis in Central/ State Govt. in Level 8 or the Pay scale of PB2 with Grade Pay of Rs. 4800 (As per 6th CPC)

Or

ii) Holding a post in BSNL/ MTNL/ ITI/ TCIL/ Any other PSU in the Pay scale of 20600-46500 in current IDA scale.

Or

iii) Holding a post in PB2 with GP of 4600 in CDA OR holding a post in the pay scale of 16400-40500 in IDA with minimum of 5 years' experience in the grade.

B) Educational Qualification:

i) Bachelor Degree in Engineering or Technology or Equivalent in any one discipline such as Telecommunication/ Electronics/ Computer/ Radio Engineering/ Information Technology.

Or

ii) MSc(Electronics) MSc (Computer Science) from recognized university

C) Desirable Qualification:

i) Working knowledge in Computer with large database using utility software such as MS Office/ MS Access/ Linux/ RDBMS.

D) Age limit: Maximum up to 45 Years as on 01.01.2018.

E) Work Experience:

i) The Officer should have worked at least for 4 years in Telecommunication / Mobile / Computer /Broadcasting Networks OR Establishment/Administration.

2. Junior Telecom Officer:-

A) Officer working under the Central/ State Govt./ BSNL/ MTNL/ ITI/ TCIL/other PSUs.

i) Holding a post on regular basis in Central/State Govt. in level 7 or in the pay scale of PB2 with Grade Pay of Rs. 4600 (As per 6th CPC).

Or

ii) Holding a post in BSNL/MTNL/ITI/TCIL/ Any other PSU in the pay scale of 16400-40500 in current IDA scales.

B) Educational Qualification:

i) Bachelor Degree in Engineering or Technology or Equivalent in any one discipline such as Telecommunication/ Electronics/ Computer/ Radio Engineering/ Information Technology

Or

ii) MSc (Electronics) MSc (Computer Science) from recognized university

C) Desirable Qualification:

Working knowledge in Computer with large database using utility software such as MS Office/ MS Access/ Linux/ RDBMS.

D) **Age limit:** Maximum up to 40 years as on 01.01.2018.

E) Work Experience :

i) The Officer should have worked at least for 2 years in Telecommunication / Mobile / Computer /Broadcasting Networks OR Establishment/Administration.

Annexure-II

Job Profile of Assistant Director & Junior Telecom Officer

- 1) Processing applications for registration under Other Service Providers (OSP) Category through Online and Offline mode and issuing Registration Certificate.
- 2) Inspection of Telecom Service Providers/ Internet Service Providers/ National/ International Long-Distance Service providers/ OSP Centre Infrastructure Providers Category I (IP1)/ Global card (GCC) sellers of registered companies/ Dealers/ Distributors of Telecom Service Providers vis-a-vis guidelines on the subject in the entire UP(West) LSA.
- 3) Looking after the Establishment, Administration related functions and other routine office work for smooth functioning of office.
- 4) Making correspondence with DoT/ Licensed Telecom Service Providers/ Other Govt. agencies etc.
- 5) Handling of public grievances / coordination with Telecom Service Providers for redressal of public grievances.
- 6) General works such as Parliament Question/ RTI/ Handling of Court Cases/ Disaster Management/ Coordination with Law Enforcement Agencies/ Legal Interception Testing/ Other Works allotted as per requirement etc.
- 7) Monitoring and Vigilance functions such as verification of Customer Acquisition Forms/ Electromagnetic Field Testing /Maintaining and Updating of Cell sites record/ BTS Register/ Curbing of Illegal Telecom Steps.
- 8) Round the clock manning of Centralized Monitoring System(CMS)/Internet Monitoring System(IMS), Operation and maintenance of CMS/IMS
- 9) Any other work as assigned from time to time by superior officers.

Annexure-III

APPLICATION FOR DEPUTATION FOR THE POST OF ASSISTANT DIRECTOR (AD) /JUNIOR TELECOM OFFICER (JTO) IN THE OFFICE OF THE SR. DDG, UPW LSA, Meerut

1. Name of applicant with Complete Office

Address, e-mail & Telephone No. (in Block letters):

2. Residential address with phone no :

3. Date of Birth (in Christian era) :

4. Post held on regular basis and the date from which held with pay scale :

5. Date of retirement under Central/State Govt. rules :

6. Education Qualification :

7. Whether Eligibility, Educational and other qualifications Required for the post are satisfied

(If any qualification has been treated as Equivalent to the one prescribed in the Rules, state authority for the same)

Affix latest
passport size

photograph
(self attest-ed)

Sl. No.	Condition/Qualification	Required as per Notification	Possessed by the Officer
1	Eligibility Condition		
2	Educational Qualification		
3	Desirable Qualification		
4	Experience		

8. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :

9. Details of employment in chronological order (Attach separate sheet if required duly authenticated by your Signature)

Sl	Name of office/ organization where employed	Post held	From	To	Level/ Pay Band with Grade Pay/ Pay Scale of IDA	Nature of duties performed

10. Nature of present employment i.e. whether Temporary, adhoc or quasi permanent or permanent. :

11. In case the present employment is held on deputation/contract basis, please state

a) The date of initial appointment :
The period of appointment on

b) deputation :
/contract :
Name of the parent

c) office/organization to :
which you belong :

12. Training courses attended :

13. Additional details about your present employment Please state whether working under –

- a) Central Government
- b) State Government
- c) Autonomous Organizations
- d) Government Undertakings
- e) Universities

14. Present Pay and total emoluments drawn per month. :

15. Knowledge & Experience with Computer applications (e.g. MS Office/ MS Access/ Linux/ RDBMS)

16. Additional information if any which
you would like to mention in
support of your
suitability for the post. :

17. Station for which applied :
(Meerut/Dehradun)

18. Remarks, if any :

I have clearly gone through the vacancy circular/advertisement and I am well aware that the Curriculum vitae duly supported by documents submitted by me will also be assessed by the selection committee at the time of selection for the post.

Date:

Signature of the Applicant
Mobile No.

Certified that the service particulars given by the applicant are verified with reference to service records and found to be correct.

Signature with seal of the Competent Authority

ANNEXURE-IV

I. _____ hereby declare that my posting as
_____ in the office of the Sr. Deputy Directors General, UP(West) LSA,
Department of Telecommunications, Meerut/Dehradun is purely on temporary basis and shall not
have any right to claim for seniority in the said post in respect of service rendered by me on
Deputation Basis.

II. I am not entitled to absorption as _____ in the Department of
Telecommunications and therefore will not resort to lay any claim for the same.

III. I am liable to be repatriated to my parent department/organization for any inaccuracies in the
details noted above or contravention of any provision in the rules/order governing deputation.

Place :

Date :

Signature of the Official

**Countersigned
Signature of the Controlling Officer with seal**

Annexure-V

**Certificate to be recorded by the Head of office/Department while forwarding
the application**

Certified that:

1. The particulars given by the applicant are true and have been verified from the service record.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APAR for the last five years are enclosed.
4. No Disciplinary/Vigilance case is pending or contemplated against him/her. There is nothing against the candidate which makes him/her ineligible for consideration of appointment to the post applied for.
5. No major/minor penalty is in force or current against the official.

**Signature of Head of office/ Department with
official seal & Telephone no.**