



**Govt of India**  
**Ministry of Communications**  
**Department of Telecommunications**  
**Office of the Controller of Communication Accounts**  
**Rajasthan Telecom Circle, Old CTTC Building, Jhalana Doongri, Jaipur**

No CCA/Admn./11-4/Ch.IV/2016-17/ 94

dated at Jaipur, the 22.08.2017

**-NOTIFICATION-**


**Sub.: Vacancy circular to fill up Group-B (Non-Gazetted) and Group-C posts in the office of the Controller of Communication Accounts, Rajasthan Telecom Circle, Jaipur on deputation basis from the officials working in Central/State Govt./PSUs.**

The CCA, Rajasthan, Jaipur proposes to fill up some of the vacant posts in Gr.-'B' and Gr.-'C' cadre on deputation basis from among the staff - working in Central/State Govts/PSUs as per the details given below :

Grade	Pay band	Grade Pay	No. of posts to be filled up
Assistant Accounts Officer (Gr.B - Gazetted)	Pay Matrix level 8 equivalent to PB-2 9300-34800 (Pre revised)	4800/- (Pre revised)	15
Sr.Accountants (Gr.B - Non Gazetted)	Pay Matrix level 6 equivalent to PB-2 9300-34800 (Pre revised)	4200/- (Pre revised)	09
Jr. Accountants (Gr.C)	Pay Matrix level 5 equivalent to PB-1 5200-20200 (Pre revised)	2800/- (Pre revised)	

2. Eligibility conditions to apply for the above posts are enclosed as Annexure A.
3. The period of deputation will be initially for three years and can be further extended by two more years if required in the exigencies of public service.
4. The terms and conditions of deputation as stipulated in DoP&T OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 are applicable.

The format of application is appended as Annexure 'B'. The applications from the willing and eligible officials whose services can be spared may be sent along with attested copy of ACRs/APARs for the last 5 years, integrity certificate and vigilance clearance so as to reach the undersigned on or before 29.09.2017 through their departments, duly approved by the Competent Authority.

  
(Vijay Kumar)  
Joint Controller - I

## Annexure-“A”

Eligibility conditions for applying to posts on deputation in CCA office.

### 1. Qualification

#### (a) For the post of JA [Junior Accountant]

- i. Officials holding same/analogous posts in various ministries/departments of Central/ State Govt./Autonomous Bodies of Central Govt. on regular basis, or
- ii. LDCs who have rendered not less than eight years of regular service in the grade, or
- iii. UDCs who have rendered not less than three years of regular service in the grade, **and**
- iv. Working knowledge in all modules of MS-Office in computer.

#### (b) For the posts of SA [Senior Accountant]

- i. Officials holding same/analogous posts in various ministries/departments of Central/ State Govt./ Autonomous Bodies of Central Govt. on regular basis, **or**
- ii. JAs/Auditors who have rendered not less than three years of regular service in the grade, **and**
- iii. Working knowledge in all modules of MS-Office in computer.

#### (C) For the post of AAO [Assistant Accounts Officer]

##### (a) Qualification of AAO

Officers/Officials under the Central Government/State Govt./PSUs/BSNL and Autonomous Bodies

- (i) holding analogous posts of Assistant Accounts Officer/SO (Accounts) on regular basis:

OR

- (ii) Junior Accountants/Senior Accountants/Auditors/Sr. Auditors/Clerks who have qualified in JAO (Civil) or SAS exam. or equivalent examination conducted by any of the organized Accounts of the department of central

government with 5 year of regular service as on the date of the notification.

(iii) Working knowledge in all modules of MS-Office in computer

## 2. Age

Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

**Note:** *The department officials in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly Deputationist will not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/department of the Central Government shall ordinarily not exceed 3 years.*

**Annexure 'B'**

**APPLICATION FOR THE POST OF .....**

1. Name of the official:
2. Date of Birth & age :
3. Whether belong to SC/ST :
4. Educational qualification:
5. Present Post held/Date from which working:
6. Unit in which working [specify Ministry/Deptt.] :
7. Present pay scale and pay :
8. Working experience including extent of working with computer :
9. Service particulars from the date of initial appointment (along with brief of duties performed) :
10. Details of deputation held previously, if any, with full particulars :
11. Remarks, if any :

**Declaration**

1. I, ..... hereby declare the my posting on deputation as.....in the Deptt. of Telecom shall not derive any right to me to claim seniority in the said post in respect of the services rendered by me on deputation.
2. I will not claim absorption in the DoT in the said post.
3. I am liable to be repatriated to my parent organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing the deputation.

Date:

Place:

Signature of the applicant

**CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE  
WHILE FORWARDING THE APPLICATION**

1. Certified that the particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APAR for the last five years are enclosed.
4. No disciplinary/vigilance case is pending or contemplated against the official. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for. No major/minor penalty is in force or current against the official.
5. No Major/Minor penalty is in force or current against the official.

Date :

Place:

Signature of the Head of Office  
with office seal and Telephone No.