

Government of India
Ministry of Communication & IT
DEPARTMENT OF TELECOMMUNICATIONS
Office of the Pr. Controller of Communication Accounts, Maharashtra
C- Wing, 3rd Floor, Administrative Building, Juhu Danda, Telecom Complex,
Juhu Danda Road, Sanacruz (West) Mumbai – 400 054

No: Pr. CCA/MH/Admn./Deputation/C-82-D/Vol-VI/10

Date: 27.05. 2016

NOTIFICATION

Sub: Vacancy circular to fill up Assistant Accounts Officer (AAO)/Sr. Accountant/ Jr.Accountant/ LDC posts in the Office of the Principal Controller of Communication Accounts, Maharashtra Circle, Mumbai - 54 on Deputation Basis.

Principal Controller of Communication Accounts, Maharashtra Circle, Mumbai - 54 proposes to fill up some of the vacant posts in Assistant Accounts Officer/ Sr. Accountant/ Jr. Accountant/ LDC cadre on deputation basis from among the staff working in Central/ State Government Office/ PSUs as per the details given below:

Name of the Cadre	Scale of Pay	Grade Pay	No. of posts likely to be filled
Assistant Accounts Officer	PB-2 Rs. 9300-34800	Rs.4800/-	14
Sr. Accountant	PB-2 Rs. 9300-34800	Rs.4200/-	41
Jr. Accountant	PB-1 Rs. 5200-20200	Rs.2800/-	28
LDC	PB-1 Rs. 5200-20200	Rs.1900/-	14

2. The eligibility conditions to apply for the above posts are given in Annexure-I.
3. The period of deputation initially will be for 3 (three) years and can be extended by two more years if required in the exigencies of public service.
4. The terms and conditions of the deputation as stipulated in DOP&T OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 are applicable.
5. The applications of the willing and eligible officials whose – services can be spared on their selection may be sent in the prescribed Proforma (Annexure – II, III & IV) duly recommended by the Head of office/ Department with attested copies of the Confidential Reports for the last 5 years, integrity certificate and Vigilance clearance to the Dy. Controller of Communication Accounts (Admn) of this office on or before 29.6.2016 Belated / incomplete applications will be rejected.
6. This issues with the approval of Competent Authority.

(SD)

Encl: Annexure I, II, III & IV

Dy. Controller of Communication Accounts (Admn)
O/o Pr. CCA MH Circle, Mumbai 400054

Published as brief vacancy circular in the Employment News

Copy to:

1. Director (IT), DOT, Sanchar Bhavan, 20-Ahoka Road, New Delhi – 110 001 for placing on the DOT website under ‘vacancies’.
2. ADG (SEA II), DOT, Sanchar Bhavan, 20-Ahoka Road, New Delhi – 110 001
3. ADG (PA Admn), Department of Posts, Dak Bhavan, Sansad Marg, New Delhi – 110 001

Annexure-I

Eligibility conditions

1. Assistant Accounts Officer:-

a. Officers working under the Central / State Govt.

i. Holding analogous post of Jr. AOs/AAOs on regular basis

Or

ii. Jr. / Sr. Accountant, Clerks/ PAO who have qualified in both Part-I & Part-II of JAO (Postal) Exam with 5 years regular service in the cadre.

Or

iii. Possessing the qualification of passing the SAS or equivalent examination conducted by any of the organized Accounts, Departments of Central Government/ State Government.

2. Senior Accountants/ Junior Accountants/ LDC: - Officials holding analogous posts in Central Govt. / State Govt. / Autonomous bodies OR (i) LDC with 3 years Regular service for Junior Accountant and having over all good performance. (ii) UDC with 3 years Regular service for Senior Accountant and having over all good performance. (iii) For LDC's officials holding analogous post on permanent basis in Central Govt./ State Govt. / Autonomous bodies Central Govt./ State Govt. / Autonomous bodies having overall good performance.

ANNEXURE-II-PROFORMA

**APPLICATION FOR DEPUTATION FOR THE POST OF ASSISTANT ACCOUNTS
OFFICER/SA/JA/LDC in the O/o Pr. Controller of Communication Accounts,
Maharashtra Circle, Mumbai.**

1. Name of the official :
2. Date of Birth & age :
3. Post held at present with name of the Dept./Ministry :
4. Whether employee of Central Govt./ State Govt. / PSU :
5. Present Pay :
6. Educational Qualification :
7. Working experience including extent of working with computer :
8. Date from which present post held :
9. Brief service particulars :
10. Nature of appointment i.e. whether Whether adhoc or regular :
11. Nature of duties performed :
12. Whether belongs to SC/ST/OBC :
13. Whether served in the Dept. of Telecommunications on Deputation basis. If so, the period of deputation and name of Circle/ Station where served :
14. Rank/Grading and year of passing Qualifying JAO/SAS examination :
 - a) Date of working as JAO on adhoc basis :
 - b) Date of working as JAO on Regular basis :
15. Remarks, if any :

Signature of the Applicant

Annexure-III

DECLARATION

- I. I _____ hereby declare that my posting as in the Office of the Principal Controller of Communication Accounts, Maharashtra Circle, Mumbai, Department of Telecommunications is purely on temporary basis and shall not have any right to claim for seniority in the said post in respect of services rendered by me _____ on Deputation Basis.
- II. I am not entitled to absorption as _____ in the Department of Telecommunications and therefore will not resort to lay any claim for the same.
- III. I am liable to be repatriated to my parent department organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing deputation.

Place:

Date:

Signature of the Official

Countersigned

Signature of the
Controlling Officer with seal

Annexure-IV

Certificate to be recorded by the Head of office / Department while forwarding the application.

Certified that:

1. The particulars given by the applicant are true and have been verified from the service record.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APAR for the last five years are enclosed.
4. No Disciplinary/Vigilance case is pending or contemplated against him / her. There is nothing against the candidate which makes him ineligible for consideration of appointment to the post applied for.
5. No major / minor penalty is in force or current against the official.

Signature of Head of office/ Department
with official seal & Telephone No.